

OATH OF OFFICE STATE OF CALIFORNIA

Amador Resource Conservation District

Amador, California

I, **Amber Gardner**, do solemnly affirm that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter and during such time as I hold the office of **Amador Resource Conservation District, Board Member**.

Signature: _____

Subscribed and sworn to before me this 26th day of February 2024



12200-B Airport Rd
Jackson, CA 95642
Email: ARCD@amadorrcd.org
Web: www.amadorrcd.org

Directors: Steve Cannon, Dan Port, Carol Marz, Kelsi Williams, Emily Taylor

Minutes for Regular Meeting of 22 January 2024

Called to order on 22 January 2024 at 4:15 pm at 12200-B Airport Road, Jackson, CA

Present: Directors: Steve Cannon, Dan Port, Emily Taylor, Kelsi Williams, Carol Marz
Staff: Executive Director Amanda Watson, Dana Simpson
Public: Amber Gardner, Kent Reeves, Dane Wadle, Jennifer Wood.

Motion to approve the agenda by Director Port. 2nd by Director Taylor. Roll call vote: Port – aye, Taylor – aye, Williams – aye, Marz – aye, Cannon – aye. Nays: None. Motion passed

Public Comment: Director Williams noted that scholarship awards for Amador H.S. will be presented on May 8. Notification to the high school is due April 12. Kent Reeves is now a resident of Amador County and has expressed an interest in getting involved with the Amador RCD. Has RCD experience working in wildlife biology. Worked with the San Joaquin RCD. Was E.D. of Alameda RCD and the soil carbon coalition.

Consent Agenda: Warrant Summary was removed from the Consent Agenda. Motion to approve the amended consent agenda by Director Port. 2nd to motion by Director Williams. Roll call vote: Port – aye, Taylor – aye, Williams – aye, Marz – aye, Cannon – aye. Nays: None. Motion passed.

Motion to approve warrants #24-001 through 24-011 made by Director Williams. seconded by Director Port. Roll call vote: Port – aye, Taylor – aye, Williams – aye, Marz – aye, Cannon – aye. Nays: None. Motion passed.

CSDA – Dane Wadle presented current issues regarding special districts in California, see report. March 30 is an opportunity for students to submit the CSDA video for a scholarship.

NRCS – D.C. Jennifer Wood presented her monthly report (attached). Item of interest is that there is a potential for HOAs to get EQIP funds for fuel reduction if multiple landowners are involved.

Letter of Support to NRCS in support of a Range Specialist in the Jackson Field Office – Motion to approve by Director Port. 2nd by Director Williams. Roll call vote: Port – aye, Taylor – aye, Williams – aye, Marz – aye, Cannon – aye. Nays: None. Motion passed.

Central Sierra Healthy Soils MOU and Contract – PSC 24-12 Director Port move to approve. Motion seconded by Director Taylor. Roll call vote: Port – aye, Taylor – aye, Williams – aye, Marz – aye, Cannon – aye. Nays: None. Motion passed.

Jackson Creek Project: Mason, Bruce and Girard proposed a contract amendment to add additional monies to their portion of the project. After discussion, it was proposed that the ARCD Board decline the increase at this time and that the issue will be revisited after 6 months of progress. Director Williams moved to accept this proposal. Motion seconded by Director Port. Roll call vote: Port – aye, Williams – aye, Marz – aye, Cannon – aye. Nays: None. Director Taylor abstained. Motion passed.

Executive Director Report (attached)

Meeting adjourned at 6:10 p.m.

Respectfully submitted by Steve Q. Cannon, Secretary/President

Grant Progress Tracking 01/31/2024

ARCD	<u>Grant Period</u>	<u>Amount Awarded</u>	<u>Direct Cost</u>	<u>Indirect Cost</u>	<u>Remaining Advance</u>	<u>Expended to Date</u>	<u>Invoiced</u>	<u>Amount remaining</u>	
Jackson Creek Watershed 8GG20624	11/15/2021 - 3/31/2025	\$ 3,603,152.00	\$ 3,217,100.00	\$ 386,052.00	\$ 119,636.59	\$ 850,854.71		\$ 2,752,297.29	
Chipping 2021 - Round 2 5GG20102	11/2021 - 3/15/2025	\$ 718,292.00	\$ 652,993.00	\$ 65,299.00		\$ 127,515.59	\$ 26,261.34	\$ 590,776.41	
Mitchell Mine Fuel Break 2CA05282	6/10/2021 - 6/9/2024	\$ 327,700.00	\$ 297,910.00	\$ 29,790.00		\$ 148,521.43	\$ 139,194.89	\$ 179,178.57	
RCPP	5/15/2019 - 8/31/2023	\$ 312,362.00	\$ 312,362.00	n/a		\$ 296,656.51	\$0.00	\$ -	
Healthy Soils - Round 2 21-0540-000-SG	10/1/2021 - 10/1/2024	\$ 60,000.00	\$ 50,000.00	\$ 10,000.00		\$ 35,768.63	\$ 8,090.31	\$ 24,231.37	
Healthy Soils - Round 3 23-0672-000-SG	11/1/2023 - 10/31/2026	\$ 60,000.00	\$ 54,000.00	\$ 6,000.00		\$ 7,408.43	\$ 2,293.03	\$ 52,591.57	
NACD 2022 - Round 5		\$ 100,000.00	\$ 100,000.00		\$ 9,842.10	\$ 65,457.90		\$ 34,542.10	
NACD 2024 - Round 6		\$ 75,000.00	\$ 75,000.00					\$ 75,000.00	
WCB Grant - Pollinators	2/14/2023 - 2/28/2027	\$ 251,000.00	\$ 251,000.00			\$ 2,042.22		\$ 248,957.78	
WCB Grant - Wildlife Habitat	12/20/2023 - 2/28/2027	\$ 200,000.00						\$ 200,000.00	
Defensible Space	12/27/2023 - 03/15/2029	\$ 633,584.00						\$ 633,584.00	
2023 RCPP Round 2	11/1/2023 - 11/15/2025	\$ 262,857.00				\$ 13,173.70		\$ 249,683.30	
DOC Grant	2/22/2024 - 3/31/2027	\$ 1,618,366.64	\$ 1,407,275.34	\$ 211,091.30				\$ 1,618,366.64	
Misc Receivables								\$ -	
AFSC Staff Time							\$ 71,169.68		
LCRCD Staff Time							\$ 3,293.40		
SAWQA Staff Time									
		<u>\$ 8,222,313.64</u>	<u>\$ 6,417,640.34</u>	<u>\$ 708,232.30</u>	<u>\$ 129,478.69</u>	<u>\$ 1,547,399.12</u>	<u>\$ 250,302.65</u>	<u>\$ 6,659,209.03</u>	
					*Deferred Rev	*Accounts Rec			

SAWQA

	<u>Amount Billed</u>	<u>Amount Received</u>	<u>Amount Due</u>
Member Fees			

Amador Resource Conservation District

Balance Sheet

02/20/24

As of January 31, 2024

Accrual Basis

	<u>Jan 31, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
101768 · Sac/Ama Water Quality Alliance	237,352.49
101769 · Amador RCD	671,115.78
Total Checking/Savings	908,468.27
Accounts Receivable	
11000 · Accounts Receivable	250,302.64
Total Accounts Receivable	250,302.64
Total Current Assets	1,158,770.91
TOTAL ASSETS	<u>1,158,770.91</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	259,030.50
Total Accounts Payable	259,030.50
Credit Cards	
001 · Amazon Chase	1,391.00
Total Credit Cards	1,391.00
Other Current Liabilities	
24500 · Accrued Time Off	5,602.51
25800 · Unearned or Deferred Revenue	129,478.66
Total Other Current Liabilities	135,081.17
Total Current Liabilities	395,502.67
Total Liabilities	395,502.67
Equity	
30000 · Opening Balance Equity	714,685.99
32000 · Retained Earnings	184,916.61
Net Income	-136,334.36
Total Equity	763,268.24
TOTAL LIABILITIES & EQUITY	<u>1,158,770.91</u>

Amador Resource Conservation District Profit & Loss Budget vs. Actual

July 2023 through January 2024

	Jul '23 - Jan 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
45000 · Investments				
45030 · Interest-Savings, Short-term CD	12,281.67	2,500.00	9,781.67	491.3%
Total 45000 · Investments	12,281.67	2,500.00	9,781.67	491.3%
46400 · Other Types of Income				
46009 · Partnership Contracts	108,191.19	214,000.00	(105,808.81)	50.6%
Total 46400 · Other Types of Income	110,641.19	214,000.00	(103,358.81)	51.7%
47890 · Program Income				
47891 · Grant Income	737,445.98	3,056,793.00	(2,319,347.02)	24.1%
Total 47890 · Program Income	824,606.24	3,056,793.00	(2,232,186.76)	27.0%
Total Income	947,529.10	3,273,293.00	(2,325,763.90)	28.9%
Gross Profit	947,529.10	3,273,293.00	(2,325,763.90)	28.9%
Expense				
50100 · Payroll Expenses	226,509.77	483,609.00	(257,099.23)	46.8%
51000 · Insurance				
50600 · Worker's Compensation Insurance	2,952.58	3,000.00	(47.42)	98.4%
51500 · Insurance - Liability, D and O	3,282.05	3,000.00	282.05	109.4%
Total 51000 · Insurance	6,234.63	6,000.00	234.63	103.9%
52000 · Memberships and Dues	1,569.00	3,000.00	(1,431.00)	52.3%
52200 · Office Expenses				
52200-1 · Office Equipment	2,654.58	15,000.00	(12,345.42)	17.7%
52200-2 · Postage, Mailing Service	74.56	300.00	(225.44)	24.9%
52200-3 · Printing and Copying	399.10	1,200.00	(800.90)	33.3%
52200-4 · Supplies	1,153.79	1,000.00	153.79	115.4%
52200-5 · Telephone, Telecommunications	503.18	1,200.00	(696.82)	41.9%
52200-6 · Advertising	301.19	1,500.00	(1,198.81)	20.1%
52200-7 · Software	1,159.72	3,000.00	(1,840.28)	38.7%
52200-8 · Website		600.00	(600.00)	
52200-9 · Tech Support	202.71	150.00	52.71	135.1%
Total 52200 · Office Expenses	6,448.83	23,950.00	(17,501.17)	26.9%
52300 · Professional Services				
52300-4 · Consulting		6,300.00	(6,300.00)	
52321 · Auditor's Services		10,000.00	(10,000.00)	
52383 · Bookkeeping	2,567.76	4,000.00	(1,432.24)	64.2%
52399 · Other		5,000.00	(5,000.00)	
Total 52300 · Professional Services	5,192.76	25,300.00	(20,107.24)	20.5%
52800 · Special Departmental Expenses				
52800-1 · Community Garden	343.57	800.00	(456.43)	42.9%
52800-3 · Fair Booth	635.40	600.00	35.40	105.9%
52822 · Mini Grants	1,000.00	5,000.00	(4,000.00)	20.0%
Total 52800 · Special Departmental Expenses	2,344.43	6,400.00	(4,055.57)	36.6%
52900 · Travel and Meetings				
52905 · Travel and Transportation				
52905-1 · Mileage	269.08	5,885.00	(5,615.92)	4.6%
Total 52905 · Travel and Transportation	269.08	5,885.00	(5,615.92)	4.6%
52910 · Convention and Meetings	850.00	2,000.00	(1,150.00)	42.5%
52915 · Meals	465.48	500.00	(34.52)	93.1%
Total 52900 · Travel and Meetings	1,584.56	8,385.00	(6,800.44)	18.9%
54138 · Contractor Services				
54138-1 · Groundwork Contractor	608,060.19	1,760,991.00	(1,152,930.81)	34.5%
54138-2 · Professional Service Contractor	32,731.99	453,600.00	(420,868.01)	7.2%
Total 54138 · Contractor Services	640,792.18	2,214,591.00	(1,573,798.82)	28.9%
65100 · Other Types of Expenses				
65160 · Grant Supplies/Costs	1,000.00	95,325.00	(94,325.00)	1.0%
Total 65100 · Other Types of Expenses	1,000.00	95,325.00	(94,325.00)	1.0%
Total Expense	891,676.16	2,866,560.00	(1,974,883.84)	31.1%
Net Ordinary Income	55,852.94	406,733.00	(350,880.06)	13.7%
Other Income/Expense				
Other Expense				
70000 · Additions to Reserves		150,000.00	(150,000.00)	
Total Other Expense		150,000.00	(150,000.00)	
Net Other Income		(150,000.00)	150,000.00	
Net Income	55,852.94	256,733.00	(200,880.06)	21.8%

SAWQA
Profit & Loss Budget vs. Actual
 July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
45000 · Investments				
45030 · Interest-Savings, Short-term CD	6,901.90	5,000.00	1,901.90	138.0%
Total 45000 · Investments	6,901.90	5,000.00	1,901.90	138.0%
47890 · Program Income				
47895 · SAWQA Member Fees	32,538.45	346,300.00	-313,761.55	9.4%
Total 47890 · Program Income	32,538.45	346,300.00	-313,761.55	9.4%
Total Income	39,440.35	351,300.00	-311,859.65	11.2%
Gross Profit	39,440.35	351,300.00	-311,859.65	11.2%
Expense				
50100 · Payroll Expenses				
50100-1 · Payroll Expense	548.61			
50310 · Payroll Tax Expense	57.71			
Total 50100 · Payroll Expenses	606.32			
51000 · Insurance				
51500 · Insurance - Liability, D and O	3,004.93	3,000.00	4.93	100.2%
Total 51000 · Insurance	3,004.93	3,000.00	4.93	100.2%
52200 · Office Expenses				
52200-2 · Postage, Mailing Service	591.91			
52200-3 · Printing and Copying	916.24			
52200-6 · Advertising	120.75			
52200 · Office Expenses - Other	0.00	5,000.00	-5,000.00	0.0%
Total 52200 · Office Expenses	1,628.90	5,000.00	-3,371.10	32.6%
52300 · Professional Services				
52300-2 · Project Administration	0.00	20,000.00	-20,000.00	0.0%
52300-3 · Workshops	0.00	2,000.00	-2,000.00	0.0%
52300-5 · Record Keeping	0.00	20,000.00	-20,000.00	0.0%
52300-6 · Monitoring and Reporting	66,808.69	165,676.00	-98,867.31	40.3%
52321 · Auditor's Services	0.00	3,500.00	-3,500.00	0.0%
52383 · Bookkeeping	0.00	21,403.00	-21,403.00	0.0%
52384 · State Board Oversight	156,958.92	140,740.00	16,218.92	111.5%
Total 52300 · Professional Services	223,767.61	373,319.00	-149,551.39	59.9%
54138 · Contractor Services				
54138-2 · Professional Service Contractor	3,372.76			
Total 54138 · Contractor Services	3,372.76			
Total Expense	232,380.52	381,319.00	-148,938.48	60.9%
Net Ordinary Income	-192,940.17	-30,019.00	-162,921.17	642.7%
Net Income	-192,940.17	-30,019.00	-162,921.17	642.7%

Feb 2024 - ARCD Board Meeting

Starting Warrant 24-012

Warrant Number	Amount	Pay to	Project	Notes	Approved by	Status
24-012	\$3,253.81	Timber Ridge	Chipping 2	Inv 313 Jan 2024	MW/DS	del 2/7/24 DS
24-013	\$1,214.14	Jill Damskey	SAWQA	Jan 2024	DS	del 2/7/24 DS
24-014	\$283.00	Balancing the Books	Admin	Jan 2024 Payroll	DS	del 2/7/24 DS
24-015	\$157.61	Amazon Capital Services	Admin	office supplies - Inv 1WXM-HR6J-DTDH, 1NTR-CW4K-F1WK	DS	del 2/7/24 DS
24-016	\$1,447.39	Aces Waste Services	Chipping 2	Inv 737912 Jan 2024	MW/DS	del 2/7/24 DS
24-017	\$148,800.00	Tressler Trucking LLC	Jackson Creek	Inv 20098 74.4 Acres	GL/AW	del 2/16/24 DS
24-018	\$385.50	Gold Ridge RCD	HSP 2021	Inv 3 Riparian Forest Buffer	AW	del 2/16/24 DS
24-019	\$974.41	Pre-Sort Center	SAWQA	Inv 110613 SAWQA mailer	AW	del 2/16/24 DS
24-020	\$200.74	Megan Watts	HSP 2021	Exp Reimb HSP Flyers	DS	del 2/16/24 DS
24-021	\$96,710.00	Krisman Enterprises	MMFB	68.6 acres	GL/AW	del 2/16/24 DS
24-022	\$978.48	CARCD	Admin	2023 -24 Additional Dues	DS	del 2/16/24 DS
24-023	\$1,473.24	Anna Mariscal	HSP, NACD	Mileage and Training Reimb	DS	del 2/16/24 DS

ARCD Income

Check Date	Amount	Check From	Project	Notes	Status
1/16/24	\$46,000.64	AFSC	Staff time	3rd Qtr 2023	deposited
1/16/24	\$4,512.35	CDFA	HSP 2021	3rd Qtr 2023	deposited

SAWQA Report

Prepared for: February 26th ARCD 2024 Board Meeting

SAWQA 2023-2024 Timeline	updated: 2/26/2024	
Farm Evaluations	Planned	Actual
Mail Date	N/A	
Due Date	N/A	
Irrigation & Nitrogen Management Plan		
Database Opened - Land IQ	Nov. 6th	November 6th 2024
Send email blasts - update cropping/acreage	Dec. 1	January 5th/15th 2024
Mailing- Update database/ Reporting (5 day)	Dec. 4th	
Office Hours - Sacramento	Early January	January 15th
Office Hours- Amador	mid-January	January 17th 2024
Online walk-through - outreach	mid-January	January 15th 2024
Invoicing		
Cutoff date (freeze data and generate Invoice)	January 26th	January 19th 2024
Mail Date	February 2nd 2024	January 20 th 2024
Due Date	March 1 2024	
Late Fee - Advertised Due Date (10%)	March 15th 2024	
Pull late fee list (10%)	March 18th 2024	
Late Fee -Advertised Due Date (20%)	April 12th 2024	
Pull late fee list (20%)	April 17th 2024	
Late Fee - Advertised Due Date (30%)	May 17th 2024	
Pull late fee list (30%)	May 20th 2024	
Pending Termination Letter	May 2nd 2024	
Give regional board non-complaint list	Check with Chelsea	
Cancellation Letter	June 16th 2024	
Cancel Unpaid Members	July 1st 2024	
Reinstatement Deadline	July 1st 2024	
Membership List due to Coalition	July 10th 2024	
Membership/Communications		
Winter Newsletter - email	January 6th 2024	January 15th 2024
Winter Newsletter - mailing		January 20 th 2024
Invoice Reminder/Checkbox Mailing/Late Fee/Cancellation warning	with first late fee	
Healthy Soils Incentive Program Mailing		January 15 th 2024
Sacramento Farm Bureau Newsletter		
Coalition Nitrogen Delta Email Blast		

USDA-NRCS Report by Jennifer Wood, District Conservationist, Jackson LPO February 2024

Program Deadlines

- There is a February 16th application deadline for Classic EQIP as well as Inflation Reduction Act funding for Climate Smart Practices that include forest, crop, and some rangeland practices. Attached is an application packet and associated information. Customers can mail them to us or call our office when we can take an application over the phone for signing later.
- The February 16th application deadline includes the National Air Quality Initiative (NAQI) fund pool that includes Amador, Calaveras and Tuolumne Counties and funds practice 372 Combustion System Improvement to replace tractor engines, as well as some specialty equipment, see attached program description.
- The February 16th is also the deadline for Water Management Entities (a pretty broad definition) as well as individuals to apply for improvements to infrastructure that supplies irrigation water, especially conversion of ditch to pipeline. Please contact the office if you know of a project that might qualify.
- There is an April 5th application deadline for the CARCD RCPP forestry practices fund pool, an extension of prior Crisis to Opportunity RCPP. It is funded for 5 more years, with some added practices and somewhat different ranking questions. It is a good idea to start thinking about which past unfunded projects could be suitable for the fund pool. There is a higher ranking for projects where there are dead and dying trees within 100 ft of a home.

Partnerships/Planning

Ongoing

- NRCS is meeting monthly with the ED's of all three ACT RCD's to implement the Tuolumne County RCD (TCRCD) NRCS Cooperative Agreement.
- We will want to see another round of applicants for the first RCPP batching period for forestry projects. We think there are many unfunded projects in the RCD files so we will likely not need a concerted outreach effort at this time.
- Applications are accepted year-round. However, it is unlikely new rangeland applicants will get a site visit in time for FY24 funding opportunities due to the backlog.
- There are many opportunities to assist the Tribes, and there is also a fund pool specifically for Native American owners and operators.

Staff

- A Point Blue Conservation Science Partner Biologist, Sophia Leveque-Eichorn, started on Jan 8, located in Sonora at both the Tuolumne RCD office and in the NRCS MLRA Soil Survey Office in the Forest Service Building. She will provide half time assistance to NRCS customers and will

Natural Resources Conservation Service
12200 B Airport Road
Jackson, CA 95642
Phone 209-714-8045

An Equal Opportunity Provider and Employer



Blomberg & Griffin Accountancy Corporation
Certified Public Accountant

INDEPENDENT AUDIT PROPOSAL

Board of Directors
Amador County Resource Conservation District
12200-B Airport Road
Jackson, CA 95642

February 20, 2024

Dear Board Members

Thank you for the opportunity to submit the following proposal to serve as independent auditor for the Amador County Resource Conservation District.

We propose to conduct the audit of the financial statements of the Amador County Resource Conservation District for the fiscal years ending June 30, 2021 and 2022.

We will plan and perform the audit in accordance with generally accepted auditing standards and minimum audit requirements for California Special Districts and will include tests of the accounting records and other procedures considered necessary under the circumstances. If our audit report is other than unmodified, we will fully discuss the reason with the District's manager prior to presentation of the report. If during the audit we become aware of significant deficiencies in the design or operation of internal controls or of ways management practices can be improved, we will communicate such information to the District Board of Directors in a separate letter.

We propose to begin the audit for the fiscal years ending June 30, 2021 and 2022 as soon as the District records are available. Set-up, pre-list and certain other procedures would begin on notification of the contract. Fieldwork would begin soon after District personnel complete the trial balance.

Our fee for the above services is based on hourly rates from \$75 to \$150 per hour with a maximum fee not to exceed \$6,850. for the audit year's ended June 30, 2021 and 2022.

Amador County Resource Conservation District-Audit Proposal-Page 2

This audit proposal is for a financial audit and the above fees include our entire out of pocket expenses including up to 7 bound copies of the audit report. Additional copies are available at \$10 each.

We will need the cooperation and assistance of District personnel to successfully complete the audit. Such assistance will include but not limited to obtaining copies of documents, contracts, invoices, etc., various audit inquiries and assistance with preparation of the audit confirmations and other standard auditing procedures.

Should the District need additional services, our fee assisting will be billed at the rate of \$150. per hour in addition to the audit fee discussed above. Such additional fees, if any, will be discussed with the District in advance of providing such services.

Should you need any additional information regarding this proposal please call John E. Blomberg, C.P.A. direct at (209) 466-3894.

Respectfully Submitted,



John E. Blomberg, C.P.A.
john@blombergcpa.com

Approved By:

Signature

Dated

Amador RCD
Executive Director Report
Prepared for: February 26th 2024 Board Meeting

Current Projects Updates:

Community Chipping Program: The extension request was denied. ARCD Staff are working to advertise and ramp up utilization of this program.

Healthy Soil Program Technical Assistance Funding- See Anna's presentation.

Forest Health Assistance Program (FHAP): RCPP: Tamryn has ranked and submitted 3 clients to the EQIP program.

Jackson Creek Forest Health Project: Phase 1 mastication is complete. Forester and Gordon are working on Phase 2 mastication and expanding the grazing. Grazing is anticipated to start in summer. ARCD will be hosting a landowner workshop, tentative April 16th. Grant extension was denied. ARCD staff has met with CalFire grant manager and are working together to develop a plan to spend the fund by the March 2025 end date. Planning currently includes contracting for individual landowner burn plan development and increased mastication acreage.

WCB Habitat Structure Grant: Anna is working with Sophia (ACT area Point Blue/NRCS affiliate, Wildlife Biologist) to develop an intake form and site evaluation for this project.

WCB Pollinator Habitat Installation: Anna is working with Sophia to evaluate project priorities/deliverables. Anna is working to identify projects and how outreach for this project will develop.

Mitchell Mine Fuel Break: Krisman has completed work on the Mitchell Mine Fuel Break. ARCD staff is meeting with UCCE and Tuolumne RCD forester to review the possibility of herbicide applications and planning Spring workshops on the demonstration project. Project ends June 2024.

Outreach Planning: ARCD staff is working to develop 2024 Outreach Planning. See attached Outreach Plan summary. ARCD is working on a website update and newsletter development for late March.

NACD 2023: ARCD was awarded 75% of the requested \$100k. Contract has been fully executed. AW is working with Jennifer on planning for implementation with reduced funds.

Defensible Space Assistance Project: Agreement fully executed. Project development will likely start in Summer 2024.

Amador-Alpine-Calaveras-Tuolumne Natural and Working Land Collaborative –

Dept. of Conservation- Climate Smart Management Agreement fully executed. Work will kick off in March.

Upcoming Funding/Projects:

Amador/Calaveras Stewardship Agreement: Calaveras RCD submitted a grant application to Bureau of Land Management to cover the development of BLM project planning in Amador and Calaveras counties. Project will cover both counties with a focus on the Butte Fire footprint.

ACT Community Forest Health Block Grant: Tuolumne RCD is the lead on an application for the ACT region to develop community forest health projects that will use current projects as anchor points. Projects include AFSC fuel breaks and Jackson Creek project. (CalFire Block Grant, due February 26th, \$3 million)

NRCS Cooperative Agreement: Working with Jennifer to develop a proposal (due April 6th) to match the NACD funds to fund a full-time person to help with Community Forest Health/Fire Resiliency Projects through EQIP. (\$25-75k)

Central Sierra Regional Meeting – Friday, March 15, 2024, Orvis Ranch, Calaveras. Business Meeting 10:00 am-12:30am Lunch & Orvis Ranch Tour 12:30am – 2:00pm Registration is \$25/person lunch provided. [Click here to Register](#).

2024 Amador RCD Outreach Plan

Goals

Meaningful and transparent communication with constituents, partners, and stakeholders
Education to the general public on natural resources and stewardship
Timely and consistent professional communication
Achieve all grant deliverables
Cross promotion/outreach between projects/programs when possible

Promotional Tools to be Created

General ARCD PPT
Program PPTs/slides
Project One-Pagers (CARCD Project Tracker?)
Project Mapping System
Annual Report
Amador Ag. Program Database
ACT Natural Resource Program Database
Videos/Workshop Recordings
Photo Database

Equipment /Supplies

Staff/Board Logo Gear
Magnetic Name Tags
Car Magnets

Regular Processes

Quarterly Newsletter: First staff meeting of each mid-quarter month (February, May, August, November) staff will discuss Newsletter topics, copy is assigned. Newsletter released at the end of the month.

Quarterly Website Review/Update: mid-quarter (February, May, August, November) each staff member reviews owned projects and provides updates to Megan. All updates to be made prior to Newsletter release.

Monthly Outreach Check-In at Staff Meeting

Monthly Radio Interviews

Monthly Press Release

Timeline

Quarter 1

ARCD - Q1		
January	February	March
	Website Update	WCB Wildlife Structures Promotion
	CS HSP - 2x Virtual Events	Annual Report
	Press Release: Chipping Program	BOS Presentation
		Website Update
TBD		
Jackson Update - Feb/Mar		
RCPD Info Session- capacity depending		

Quarter 2

ARCD - Q2		
April	May	June
Jackson Update - 4/16	Newsletter	
	Website Update	HSP R2 - Rangeland HSP Management
	Jackson Creek/UCCE Grazing Academy	RCPD Info Session
Date TBD		
Jackson Virtual Update		
MMFM - maintenance demo		

Quarter 3

ARCD - Q3		
July	August	September
	Newsletter	
	Website Update	
Jackson Virtual Update	HSP R2 - Conservation Easement Workshop	BOS Presentation

Date TBD		

Quarter 4

ARCD - Q4		
October	November	December
	Newsletter	
	Website Update	
WCB Installation Demo Workshops		
Date TBD		
HSP Info Sessions (CDFA award dependent)		