

AMADOR RESOURCE CONSERVATION DISTRICT
Board of Directors Meeting Agenda
Monday, 22 April 2024

Time: 4:15pm - 6:00pm **Location:** 12200-B Airport Rd, Jackson CA 95642

Virtual attendance via video conference or telephone is available:

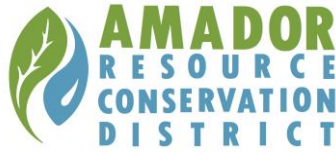
Google Meet: meet.google.com/hyh-zwww-ngn

Telephone: (612) 470-1917 - PIN 294-465-236#

ARCD Directors: Steve Cannon, Emily Taylor, Dan Port, Dr. Kelsi Williams, Amber Gardner
Executive Director: Amanda Watson

Approval of agenda for this date, and any and all off-agenda items, must be approved by the Board of Directors Pursuant to Para 5495.2 of the government code. Oral communications by the public for items not appearing on the agenda consideration of “emergency or “subsequent need” items not appearing on the agenda cal. gov` t code 54954.2(b)(2).

Item #	Topic
1	Public Comment: The Board of Directors is limited by State law to providing a brief response, asking questions for clarification, or referring a matter to staff when responding to items not listed on the agenda.
2	Consent Agenda*: The following items are expected to be routine/non-controversial. Items will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed for later discussion. 1. Approval of Agenda 2. Approval of Past Meeting Minutes: March 2024 3. Financial Reports 4. SAWQA Report
3	Approval of the Warrant Summary* - Dana Simpson
4	Discussion of Cancellation and Rescheduling of May Board Meeting * - Amanda Watson
5	NRCS Report - Jennifer Wood
6	Consideration and Appointment of Kent Reeves as Associated Director*
7	Resolution 2024-4-22: Termination of the Sierra Central Coordinated Resource Management Council* - Steve Cannon
8	Review of Staffing Discussion of Benefits Options and Approval * - Dana Simpson/Amanda Waston Discussion of Cost-of-Living Increases and Approval* - Dana Simpson/Amanda Waston Discussion Transition to Wage Steps System and Approval* Dana Simpson/Amanda Waston Discussion and Approval of Revision to Financial Manager Position* - Amanda Watson Discussion and Approval of Revision to Executive Director Position* - Amanda Watson
9	Discussion and Approval of Selection Committee Recommendation for Mitchell Mine Maintenance Contract Award* - Amanda Watson
10	Discussion and Approval for Submitting the Climate Smart Commodities Grant* - Amanda Watson
11	Executive Director Report - Amanda Watson
12	Adjourn
Next ARCD Board of Directors Meeting: TBD	



Minutes for Regular Meeting of 25 March 2024

Called to order on 25 March 2024 at 4:15 p.m. at 12200-B Airport Road, Jackson, CA

Present were: Directors Cannon, Port, Taylor & Williams, Gardner
Executive Director Amanda Watson, Finance Manager Dana Simpson, Kent Reeves, Johnny Siliznoff, Serena Haynes

Motion to approve the agenda by Director Port,. 2nd by Director Gardner. Roll call vote: Port – aye, Williams – aye, Taylor – aye, Gardner – aye, Cannon – aye. Nays - none Motion passed

No oral communications: None

Consent agenda: Warrants were pulled from the Consent Agenda. No SAWQA. Motion to approve Consent Agenda by Director Port, 2nd by Director Taylor. Roll call vote: Port – aye, Williams – aye, Taylor – aye, Gardner – aye, Cannon – aye. Nays - none Motion passed

Warrants: #24-029 for \$87,408.12 to Sac Valley Coalition, #24-031 for \$1666.89 to Amanda Watson. All other warrants are listed on the financial report. Motion to approve warrants made by Director Williams, 2nd by Director Port. Roll call vote: Port – aye, Williams – aye, Taylor – aye, Gardner – aye, Cannon – aye. Nays - none Motion passed

NRCS Report: Johnny Siliznoff reported that EQIP is well funded. The Range Conservationist position is being advertised, for the first part of the batching period 30% by May. The Soil Conservationist position will be advertised and filled by the end of the year.

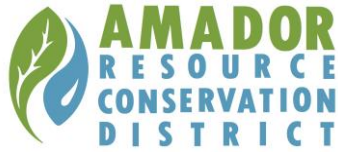
Kent Reeves presented his work with Jennifer as an ACES volunteer and his work with the Tuolumne RCD.

County Fair Booth: \$636 cost of booth. UCCE and NRCS are interested in cooperating again this year. AFSC may be in another area of the fair. Motion to pay for the booth and have ARCD presence at the fair by Director Williams, 2nd by Director Port. Roll call vote: Port – aye, Williams – aye, Taylor – aye, Gardner – aye, Cannon – aye. Nays - none Motion passed.

Scholarship Selection: Out of 8 applicants, only 2 answered the questions that the RCD asked them. An Amador High student was selected for a \$1500 scholarship based on the Scholarship Committee's recommendation. Director Gardner will attend the awards ceremony and present the scholarship. Motion to award the scholarship by Director Port, 2nd by Director Gardner. Roll call vote: Port – aye, Williams – aye, Taylor – aye, Gardner – aye, Cannon – aye. Nays - none Motion passed

CARCD Election of Officers: Peter Van Dyke put forward as Vice President, Harold Singer as Secretary/Treasurer. Director Port moved to submit ARCD vote for these two people, 2nd by Director Gardner. Roll call vote: Port – aye, Williams – aye, Taylor – aye, Gardner – aye, Cannon – aye. Nays - none Motion passed

AB 2313 Letter of Support: Director Williams made a motion for the ARCD to send a letter of support for this legislation, 2nd by Director Port. Roll call vote: Port – aye, Williams – aye, Taylor – aye, Gardner – aye, Cannon – aye. Nays - none Motion passed



12200-B Airport Rd
Jackson, CA 95642
Email: ARCD@amadorrcd.org
Web: www.amadorrcd.org

Directors: Steve Cannon, Dan Port, Kelsi Williams, Emily Taylor, Amber Gardner

NRCS Cooperative Agreement Grant: Dept. of Conservation grant to fund Navigator positions for technical assistance and EQIP landowner assistance in forestry. Motion to submit applications for the two positions by Director Williams, 2nd by Director Port. Roll call vote: Port – aye, Williams – aye, Taylor – aye, Gardner – aye, Cannon – aye. Nays - none Motion passed

Exec. Director Report reviewed

Adjourned at 6:15 p.m.

Respectfully submitted by Steve Cannon, Board President & Secretary

Grant Progress Tracking 3/31/2024

ARCD	<u>Grant Period</u>	<u>Amount Awarded</u>	<u>Direct Cost</u>	<u>Indirect Cost</u>	<u>Remaining Advance</u>	<u>Expended to Date</u>	<u>Invoiced</u>	<u>Amount remaining</u>
Healthy Soils - Round 2 21-0540-000-SG	10/1/2021 - 10/1/2024	\$ 60,000.00	\$ 50,000.00	\$ 10,000.00		\$ 39,810.25	\$ 12,131.91	\$ 20,189.75
Jackson Creek Watershed 8GG20624	11/15/2021 - 3/31/2025	\$ 3,603,152.00	\$ 3,217,100.00	\$ 386,052.00	\$ 114,114.56	\$ 855,958.52		\$ 2,747,193.48
Chipping 2021 - Round 2 5GG20102	11/2021 - 3/15/2025	\$ 718,292.00	\$ 652,993.00	\$ 65,299.00		\$ 132,157.05	\$ 30,902.80	\$ 586,134.95
Mitchell Mine Fuel Break 2CA05282	6/10/2021 - 6/9/2025	\$ 327,700.00	\$ 297,910.00	\$ 29,790.00		\$ 164,319.55	\$ 154,993.00	\$ 163,380.45
2023 RCPP Round 2	11/1/2023 - 11/15/2025	\$ 262,857.00				\$ 31,264.61	\$ 31,246.61	\$ 231,592.39
Healthy Soils - Round 3 23-0672-000-SG	11/1/2023 - 10/31/2026	\$ 60,000.00	\$ 54,000.00	\$ 6,000.00		\$ 12,028.36	\$ 11,126.24	\$ 47,971.64
NACD 2022 - Round 5		\$ 100,000.00	\$ 100,000.00		\$ 27,549.34	\$ 72,450.66		\$ 27,549.34
NACD 2024 - Round 6		\$ 75,000.00	\$ 75,000.00					\$ 75,000.00
WCB Grant - Pollinators	2/14/2023 - 2/28/2027	\$ 251,000.00	\$ 251,000.00			\$ 3,192.44	\$ 3,192.44	\$ 247,807.56
WCB Grant - Wildlife Habitat	12/20/2023 - 2/28/2027	\$ 200,000.00				\$ 610.23	\$ 610.23	\$ 199,389.77
DOC Grant	2/22/2024 - 3/31/2027	\$ 1,618,366.64	\$ 1,407,275.34	\$ 211,091.30		see note		\$ 1,618,366.64
Place HSP Block Grant	12/8/23 - 10/31/27	\$ 92,814.00	\$ 69,610.50	\$ 23,203.50		\$ 9,034.68	\$ 9,034.68	\$ 83,779.32
Defensible Space	12/27/2023 - 03/15/2029	\$ 633,584.00						\$ 633,584.00
Misc Receivables								\$ -
AFSC Staff Time							\$ 56,220.02	
LCRCD Staff Time							\$ 3,293.40	
SAWQA Staff Time								
		<u>\$ 8,002,765.64</u>	<u>\$ 6,174,888.84</u>	<u>\$ 731,435.80</u>	<u>\$ 141,663.90</u>	<u>\$ 1,320,826.35</u>	<u>\$ 312,751.33</u>	<u>\$ 6,681,939.29</u>

*Deferred Rev

*Accounts Rec

Note: we have incurred costs for this grant, these costs will be reflected on April 30th Report

SAWQA

	<u>Amount Billed</u>	<u>Amount Received</u>	<u>Amount Due</u>
2023 Member Fees		\$32,538.45	
2024 Member Fees		\$208,669.65	

Amador Resource Conservation District

04/18/24

Balance Sheet

Accrual Basis

As of March 31, 2024

	<u>Mar 31, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
101768 · Sac/Ama Water Quality Alliance	359,596.49
101769 · Amador RCD	<u>390,570.52</u>
Total Checking/Savings	750,167.01
Accounts Receivable	
11000 · Accounts Receivable	<u>312,751.31</u>
Total Accounts Receivable	312,751.31
Total Current Assets	<u>1,062,918.32</u>
TOTAL ASSETS	<u>1,062,918.32</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	<u>1,000.00</u>
Total Accounts Payable	1,000.00
Credit Cards	
001 · Amazon Chase	<u>1,221.78</u>
Total Credit Cards	1,221.78
Other Current Liabilities	
24500 · Accrued Time Off	5,602.51
25800 · Unearned or Deferred Revenue	<u>141,663.89</u>
Total Other Current Liabilities	147,266.40
Total Current Liabilities	<u>149,488.18</u>
Total Liabilities	149,488.18
Equity	
30000 · Opening Balance Equity	714,685.99
32000 · Retained Earnings	184,916.61
Net Income	<u>13,827.54</u>
Total Equity	<u>913,430.14</u>
TOTAL LIABILITIES & EQUITY	<u>1,062,918.32</u>

Amador Resource Conservation District Profit & Loss Budget vs. Actual

July 2023 through March 2024

	Jul '23 - Mar 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
45000 · Investments				
45030 · Interest-Savings, Short-term CD	18,862.91	2,500.00	16,362.91	754.5%
Total 45000 · Investments	18,862.91	2,500.00	16,362.91	754.5%
46400 · Other Types of Income				
46009 · Partnership Contracts	148,884.66	214,000.00	(65,115.34)	69.6%
Total 46400 · Other Types of Income	148,884.66	214,000.00	(65,115.34)	69.6%
47890 · Program Income				
47891 · Grant Income	812,659.94	3,056,793.00	(2,244,133.06)	26.6%
Total 47890 · Program Income	812,659.94	3,056,793.00	(2,244,133.06)	26.6%
Total Income	980,407.51	3,273,293.00	(2,292,885.49)	30.0%
Gross Profit	980,407.51	3,273,293.00	(2,292,885.49)	30.0%
Expense				
50100 · Payroll Expenses	4,231.22	483,609.00	(479,377.78)	0.9%
51000 · Insurance				
50600 · Worker's Compensation Insurance	2,952.58	3,000.00	(47.42)	98.4%
51500 · Insurance - Liability, D and O	3,282.05	3,000.00	282.05	109.4%
Total 51000 · Insurance	6,234.63	6,000.00	234.63	103.9%
52000 · Memberships and Dues	2,547.48	3,000.00	(452.52)	84.9%
52200 · Office Expenses				
52200-1 · Office Equipment	3,334.51	15,000.00	(11,665.49)	22.2%
52200-2 · Postage, Mailing Service	74.56	300.00	(225.44)	24.9%
52200-3 · Printing and Copying	599.84	1,200.00	(600.16)	50.0%
52200-4 · Supplies	1,765.47	1,000.00	765.47	176.5%
52200-5 · Telephone, Telecommunications	999.65	1,200.00	(200.35)	83.3%
52200-6 · Advertising	301.19	1,500.00	(1,198.81)	20.1%
52200-7 · Software	2,147.96	3,000.00	(852.04)	71.6%
52200-8 · Website		600.00	(600.00)	
52200-9 · Tech Support	202.71	150.00	52.71	135.1%
Total 52200 · Office Expenses	9,425.89	23,950.00	(14,524.11)	39.4%
52300 · Professional Services				
52300-4 · Consulting		6,300.00	(6,300.00)	
52321 · Auditor's Services		10,000.00	(10,000.00)	
52383 · Bookkeeping	3,230.01	4,000.00	(769.99)	80.8%
52399 · Other		5,000.00	(5,000.00)	
Total 52300 · Professional Services	3,230.01	25,300.00	(22,069.99)	12.8%
52800 · Special Departmental Expenses				
52800-1 · Community Garden	343.57	800.00	(456.43)	42.9%
52800-3 · Fair Booth	635.40	600.00	35.40	105.9%
52822 · Mini Grants	1,000.00	5,000.00	(4,000.00)	20.0%
Total 52800 · Special Departmental Expenses	1,978.97	6,400.00	(4,421.03)	30.9%
52900 · Travel and Meetings				
52905 · Travel and Transportation				
52905-1 · Mileage	1,245.75	5,885.00	(4,639.25)	21.2%
Total 52905 · Travel and Transportation	1,245.75	5,885.00	(4,639.25)	21.2%
52910 · Convention and Meetings	850.00	2,000.00	(1,150.00)	42.5%
52915 · Meals	1,277.30	500.00	777.30	255.5%
Total 52900 · Travel and Meetings	3,373.05	8,385.00	(5,011.95)	40.2%
54138 · Contractor Services				
54138-1 · Groundwork Contractor	621,696.39	1,760,991.00	(1,139,294.61)	35.3%
54138-2 · Professional Service Contractor	35,701.55	453,600.00	(417,898.45)	7.9%
Total 54138 · Contractor Services	657,397.94	2,214,591.00	(1,557,193.06)	29.7%
65100 · Other Types of Expenses				
65160 · Grant Supplies/Costs	1,000.00	95,325.00	(94,325.00)	1.0%
Total 65100 · Other Types of Expenses	1,000.00	95,325.00	(94,325.00)	1.0%
Total Expense	689,419.19	2,866,560.00	(2,177,140.81)	24.1%
Net Ordinary Income	290,988.32	406,733.00	(115,744.68)	71.5%
Other Income/Expense				
Other Expense				
70000 · Additions to Reserves		150,000.00	(150,000.00)	
Total Other Expense		150,000.00	(150,000.00)	
Net Other Income		(150,000.00)	150,000.00	
Net Income	290,988.32	256,733.00	34,255.32	113.3%

SAWQA
Profit & Loss Budget vs. Actual
July 2023 through March 2024

	Jul '23 - Mar 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
45000 · Investments				
45030 · Interest-Savings, Short-term CD	10,235.13	5,000.00	5,235.13	204.7%
Total 45000 · Investments	10,235.13	5,000.00	5,235.13	204.7%
47890 · Program Income				
47895 · SAWQA Member Fees	241,208.10	346,300.00	-105,091.90	69.7%
Total 47890 · Program Income	241,208.10	346,300.00	-105,091.90	69.7%
Total Income	251,443.23	351,300.00	-99,856.77	71.6%
Gross Profit	251,443.23	351,300.00	-99,856.77	71.6%
Expense				
50100 · Payroll Expenses				
50100-1 · Payroll Expense	988.17			
50310 · Payroll Tax Expense	104.52			
Total 50100 · Payroll Expenses	1,092.69			
51000 · Insurance				
51500 · Insurance - Liability, D and O	3,004.93	3,000.00	4.93	100.2%
Total 51000 · Insurance	3,004.93	3,000.00	4.93	100.2%
52200 · Office Expenses				
52200-2 · Postage, Mailing Service	615.59			
52200-3 · Printing and Copying	1,014.77			
52200-6 · Advertising	120.75			
52200 · Office Expenses - Other	0.00	5,000.00	-5,000.00	0.0%
Total 52200 · Office Expenses	1,751.11	5,000.00	-3,248.89	35.0%
52300 · Professional Services				
52300-2 · Project Administration	0.00	20,000.00	-20,000.00	0.0%
52300-3 · Workshops	0.00	2,000.00	-2,000.00	0.0%
52300-5 · Record Keeping	0.00	20,000.00	-20,000.00	0.0%
52300-6 · Monitoring and Reporting	154,216.81	165,676.00	-11,459.19	93.1%
52321 · Auditor's Services	0.00	3,500.00	-3,500.00	0.0%
52383 · Bookkeeping	0.00	21,403.00	-21,403.00	0.0%
52384 · State Board Oversight	156,958.92	140,740.00	16,218.92	111.5%
Total 52300 · Professional Services	311,175.73	373,319.00	-62,143.27	83.4%
54138 · Contractor Services				
54138-2 · Professional Service Contractor	3,372.76			
Total 54138 · Contractor Services	3,372.76			
Total Expense	320,397.22	381,319.00	-60,921.78	84.0%
Net Ordinary Income	-68,953.99	-30,019.00	-38,934.99	229.7%
Net Income	-68,953.99	-30,019.00	-38,934.99	229.7%

SAWQA Report

Prepared for: April 22nd, 2024 ARCD Board Meeting

608 active members

1520 active parcels

97% reporting

93% membership payments

- The first round of late invoices went out on March 15th, with a 10% late penalty. The second mailing of late invoices will go out on 4/19 with a 20% late penalty. A third notice will go out with a 30% late penalty on May 17th. Any member not paid or reported by June 17th will be canceled.
- Land IQ submitted the non-reporter list to RWB last week for possible NOV letters.
- SAWQA submitted our Outreach Report to Larry Walker & Associates 4/15.
- There were challenges this year due to the implementation of the updated GAR into the database, and the impact it created (i.e. changing the vulnerability status of over 500 parcels in our subwatershed). This did present a lot of opportunities for outreach and education with our members.
- The SECP Training portal stayed open for one extra week this year, due to some technical difficulties early in February. 16 SAWQA members completed the course and received certification.

April 2024 - ARCD Board Meeting

Starting Warrant 24-032

Warrant Number	Amount	Pay to	Project	Notes	Approved by	Status
24-032	\$122.21	Pre-Sort Center	SAWQA	Inv 110646 SAWQA Mailing	DS	del 3/26/24 DS
24-033	\$636.00	Amador County Fair	ARCD General	2024 Fair Booth	AW	del 4/4/24
24-034	\$408.67	ACES	Chipping 2	Inv 751318 March Chipping Tickets	DS	del 4/4/24
24-035	\$100.00	CCRCD	ARCD General	Central Sierra Lunch Inv	DS	del 4/4/24
24-036	\$334.05	Lindsey Liebig	SAWQA	Constant Contact Exp Reimb	DS	del 4/4/24
24-037	\$369.66	Balancing the Books	ARCD General	Inv 12963 March Payroll	DS	del 4/4/24
24-038	\$2,605.98	Tuolumne County RCD	RCPD Round 1	Jan 2022 - Aug 2023	DS	del 4/4/24
24-039	\$1,262.33	Calaveras County RCD	RCPD Round 1	Jan 2022 - Aug 2023	DS	del 4/4/24
24-040	\$1,008.00	Streamline	ARCD General	Inv 80FD904C-0002 2023-2024 Annual	AW	del 4/9/24
24-041	\$1,572.51	Timber Ridge Clearing	Chipping 2	Inv 315 March 2024	DS	del 4/9/24
24-042	\$1,221.78	Amanda Watson	ARCD General	March CC Statement		
24-043	\$1,000.00	Tressler's Trucking LLC	MMFB	Inv 20099 Grazing on Demo Project		
24-044	\$9,604.98	Tuolumne County RCD	RCPD Round 2	Inv 240409NRCST Frank 1Q2024		
24-045	\$711.48	Tuolumne County RCD	MMFB	Inv 240409ARCD Frank Herbicide Plan		

ARCD Income

Check Date	Amount	Check From	Project	Notes	Status
3/29/24	\$49,143.06	AFSC	Staff	4Q2023 Invoices	deposited

USDA-NRCS Report by Jennifer Wood, District Conservationist, Jackson LPO March 2024

Program Deadlines

- All current FY24 application deadlines have passed – there are two more ranking deadlines – CSP May 24th and RCPP Crisis to Opportunity June 7th.
- Applications are accepted year-round and there are yearly application deadlines for current fiscal year funding opportunities usually starting in November or December.

Partnerships/Planning

Ongoing

- For the EQIP-RCPP forestry opportunity, we looking to rank at least 10 applications for the EQIP-RCPP Crisis to Opportunity funding that gives a preference to forestry projects with dead and dying trees within 100 ft of their dwellings. These will primarily be planned by the RCD affiliates, Tamryn Zahradka (Amador RCD Forestry Technician) and Frank Lewicki (Tuolumne RCD Forester).
- We are looking at our applicant backlog for clients suited to the Conservation Stewardship Program (CSP) that has a ranking deadline of May 24. CSP is for producers and land stewards that have already had EQIP or who are already meeting a threshold number of resource concerns – already meeting a certain level of stewardship. The financial assistance provides Existing Activity Payments and requires at least 1 base practice or enhancement in the first year. There is a minimum \$4,000/year and the size of the property, the land use, and the practices involved will determine the financial assistance available. The application for EQIP and CSP is the same, so it is best to apply early so we can begin the evaluation process.
- NRCS staff is meeting quarterly with Amador County Ag Building staff that includes UCCE, Amador County Ag Commission, and Amador RCD staff to share updates and collaboration opportunities. NRCS staff also held a deep dive session into our programs with RCD staff to update them on details and developments and get new staff up to speed.
- NRCS DC and Forester met with both Stanislaus NF staff and El Dorado NF staff to think about how to utilize the USDA Joint Chiefs funds to complete forestry work along FS/private land boundaries. Talks are ongoing towards an open application period in the early fall. Coordination with County, RCD, and Fire Safe Council staff is valuable to identify strategic areas.
- There is an Earth Day celebration at the Buena Vista Rancheria Upusani Cultural Center in Ione, on April 24, 10-noon, that NRCS and partner staff will attend – all are welcome.
- There are many opportunities to assist the Tribes, and there is also a fund pool specifically for Native American owners and operators. USDA-NRCS is bound by the Trust Responsibility to consult with local tribes about projects planned on their ancestral lands, beyond the
- NRCS is meeting monthly with the ED's of all three ACT RCD's to implement the Tuolumne County RCD (TCRCD) NRCS Cooperative Agreement and to coordinate staff and staff activities with NRCS program offerings. Most if not all RCDs are applying for NRCS Cooperative Agreement and/or Contribution Agreement funds to hire staff to assist with NRCS funded

Natural Resources Conservation Service
12200 B Airport Road
Jackson, CA 95642
Phone 209-714-8045

programs and projects. Any entity that is wants to facilitate NRCS technical and financial assistance or generally serve our customers can apply for these. See announcement to learn more at [NRCS California Invites Applications for Partnership Proposals Focusing on Resiliency of California Agriculture | Natural Resources Conservation Service \(usda.gov\)](#)

Staff

- Update on the Rangeland Management vacancy: We believe we still have a GS-9/11 Rangeland Management Specialist Vacancy assigned to our office. We have now been informed that a Soil Conservationist 5/7/9 will be announced soon and we want to see Rangeland Management-oriented applicant apply. Please consider any potential candidates with a Range Management degree that is interested in settling down in this area provide recommendations for where to circulate the announcement when it comes out.
- Point Blue Conservation Science Partner Biologist, Sophia Leveque-Eichorn is conducting bird nesting surveys for forestry projects in Amador, Calaveras, Tuolumne, and Mariposa counties which has been so helpful to our clients and to get fuels reduction projects done.
- NRCS staff: District Conservationist Jennifer Wood, Engineer Bradley Soares and Forester Garrett McFall.
- RCD staff: Tamryn Zahradka is the ACRCF Forestry Technician and Frank Lewicki is the TCRCF Forester, both NRCS affiliates and working towards becoming certified as NRCS Conservation Planners.

Environmental Quality Incentives Program (EQIP), Conservation Stewardship Program (CSP) and Conservation Incentives Program (CIC)

- Administration of 47 active conservation contracts to treat 27,350 acres is ongoing, with 2.46 million dollars obligated.

Summary of FY23 contracts by county

FY '23 Contracts	Amador	Calaveras	Tuolumne
Range	1 EQIP, 1 CSP	1 EQIP, 2 CSP	1 CSP
Forestry	1 EQIP, 1 CSP	1 EQIP	1EQIP
Disaster			1EQIP

Summary of FY24 pre-approved applications by county

FY '23 Contracts	Amador	Calaveras	Tuolumne
Range	3 EQIP-IRA	2 EQIP-IRA	4 EQIP IRA
Forestry	10 EQIP-IRA	5 EQIP-IRA	5 EQIP-IRA

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An Equal Opportunity Provider and Employer

Amador Resource Conservation District

Associate Director Policy

February 16th, 2017

The following is the accepted policy of the Amador Resource Conservation District (ARCD). It is the policy of the board of directors to revise this statement by changes, additions, or deletions at any time it is felt necessary, so long as it is decided by vote in a regular meeting of the board. Associate directors are a vital component of the Amador Resource Conservation District (ARCD). The position is completely voluntary, with no compensation, however district related expenses may be reimbursed.

Associate directors do not vote and cannot assume the official responsibilities of board members. Their duties include offering technical assistance, personal opinions, and relevant advice to the board and staff.

I. Application:

Applicants for the position of associate director should submit, in writing, a letter of request to the board of directors. Applicants must be 18 years of age or older, have a sincere interest in resource conservation, and be willing to commit the time required to fulfill their duties. The ARCD board may also seek associate directors to perform specific tasks as needed.

II. Appointment:

Associate directors of the ARCD are appointed by majority vote of the board of directors. An associate director serves at the discretion of the board and may be removed from the position by a majority vote of the board of directors.

III. Duties:

The ARCD board of directors approves duties and tasks to associate directors. The ARCD's long-range and annual work plans guide all directors and associate directors' actions and tasks. Associate directors' activities should complement and reinforce these work plans.

IV. Succession:

In the instance of a vacancy on the board of directors, associate directors may apply for appointment as a full director if they have been in the position of associate director for no less than 6 months, *or* by unanimous decision of the board, following the procedure for district director appointment as set forth in Division 9 of the California Public Resources Code (§9352).

V. Term of Office:

The appointment as associate director is for a period of two years. An associate director may resign at any time.

VI. Meeting Attendance:

Associate directors are encouraged to participate in regular meetings to provide technical support and personal opinions about ARCD programs, long-range plans, and annual plans in connection with the goals and visions of the ARCD.

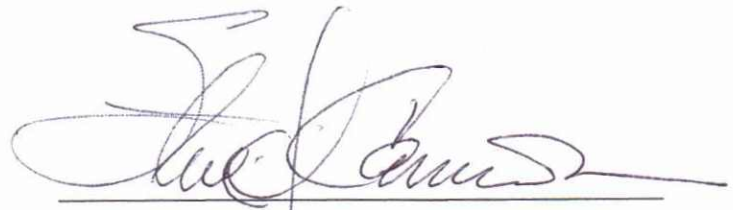
VII. Expenses:

Upon prior approval of the board of directors, an associate director may be reimbursed for specific expenses incurred in connection with ARCD activities.

Expense claims must be submitted in the manner stated in the ARCD financial policy.

VIII. Conflict of Interest/Open Meetings Act:

Associate directors must comply with the conflict of interest policies set forth in Division 9 of the California Public Resources Code, and the California Ralph M. Brown Act.



Steve Cannon, Chairman
Amador Resource Conservation District



Amador Resource Conservation District
12200 B Airport Road, Jackson CA 95642

RESOLUTION 2024-04-22-01

Before the Board of Directors of the Amador Resource Conservation District
Amador County, California

IN THE MATTER OF: TERMINATION OF THE SIERRA CENTRAL COORDINATED RESOURCE MANAGEMENT COUNCIL

RESOLUTION # ARCD 2024-4-22-01

WHEREAS, the Amador Resource Conservation District is one of four resource conservation districts that are part of the Joint Powers Agreement (hereinafter "Agreement") of the Sierra Coordinated Resource Management Council (hereinafter "SCRMC"), and

WHEREAS, The Agreement was initiated on July 4, 1992, and

WHEREAS, SCRMC has been inactive for at least the last five years, and

WHEREAS, SCRMC currently has no assets or liabilities, and no bonds, certificates of participation or other similar obligation of the Council are outstanding, and

WHEREAS, the Board of Directors of SCRMC is recommending that the Agreement be terminated, and

WHEREAS, Article 20 of the Agreement specifies as follows: "This Agreement may be terminated at any time that no bonds, certificates of participation or other similar obligation of the Council are outstanding with the approval of all but one of the Members."

THEREFORE, BE IT RESOLVED that the Amador Resource Conservation District approves of the termination of the SCRMC Agreement.

Ayes: ___ Noes: ___ Absent: ___

Ayes:

Noes:

Absent:

=

Signature

Steve Cannon, Board President

Print Name, Title

4/22/2024

Date

ATTEST:

I Amanda Watson, (Executive Director) of the Amador Resource Conservation District, witnessed on April 22, 2024.

Signature

Amanda Watson, Executive Director

Print Name, Title

4/22/2024

Date

FIRST AMENDED JOINT POWERS AGREEMENT
of the
SIERRA COORDINATED RESOURCES MANAGEMENT COUNCIL

This First Amended Joint Powers Agreement (the Agreement) replaces in entirety the original Agreement entered into by El Dorado County Resource Conservation District, Georgetown Divide Resource Conservation District, Nevada County Resource Conservation District, Placer County Resource Conservation District, and Tahoe Resource Conservation District, on July 4, 1992. This Agreement is entered into by and among the public agencies (organized and existing under the Constitution and laws of California) that include Amador Resource Conservation District, Mariposa County Resource Conservation District, Placer County Resource Conservation District, Tahoe Resource Conservation District, and Tuolumne County Resource Conservation District. This Agreement shall become effective upon execution of all five Members to this Agreement.

RECITALS

WHEREAS, Articles 1 and 2, Chapter 5, Division 7, Title 1 of the California Government Code (Section 6500 et seq.) permits two or more public agencies by agreement to exercise jointly powers common to the contracting Members; and
WHEREAS, each of the Members to this AGREEMENT is a “public agency” and a “local agency” as such terms are defined in Sections 6500 and 6585, respectively, of the Government Code; and
WHEREAS, each of the Members hereto is a resource conservation district created and functioning pursuant to Division 9 (commencing with Section 9001) of the Public Resources Code (hereinafter referred to as “Division 9”); and
WHEREAS, the public, the California Legislature, and various California State Agencies have expressed concern for the proper utilization and conservation of natural resources in the Region. It is the intent of the Members to provide services within the authority of Division 9 to assist in the proper utilization and conservation of such natural resources in the Region through this Council; and
WHEREAS, the Members have mutual interests in the conservation, stewardship, and wise use of natural resources for present and future generations in the Sierra Nevada region and share mutual goals within such region; and
WHEREAS, the Members have expertise and resources available and desire to share the same to promote the effective functioning of the Members in the implementation of their statutory responsibilities in assisting Counties and other local agencies with responsibility for carrying out state conservation policies.
WHEREAS, the Members agree that joint action in obtaining contracts and grants to serve the Sierra Nevada region and the sharing of services, facilities, equipment, and materials to serve such region will best achieve the goals of the Members; and

WHEREAS, the Members agree this Council shall serve a critical function in developing and implementing natural resource projects that improve agriculture, soils, forest health and reduce wildfire, and improve water quality and retention for the benefit of the Sierra Nevada and more generally all Californians who benefits from healthy upland watershed management.

NOW, THEREFORE, the Members agree as follows:

ARTICLE 1 DEFINITIONS

“Associate Member” shall mean any Local Agency that shall have duly executed and delivered to the Council an Associate Membership Agreement in the form and as further provided in the Bylaws of the Council.

“Board of Directors” or “Board” shall mean the governing body of the Council.

“Council” shall mean the Sierra Coordinated Resources Management Council, the joint powers agency created by the Agreement.

“Executive Committee” shall mean the Executive Committee of the Board of Directors of the Council, which is comprised of the Chair, Vice Chair and Secretary of the Council.

“Executive Director” shall mean the individual chosen by the Council to manage the day to day operations of the Council and fulfill the strategic direction of the Board.

“Calendar Year” shall mean that period of twelve months of a standard year.

“Government Code” shall mean the California Government Code, as amended.

“Joint Powers Law” shall mean Articles 1 and 2, Chapter 5, Division 7, Title 1 (commencing with Section 6500) of the Government Code.

“Governing Body” Body shall mean the legislative board of each Public Agency and Local Agency that are either Members or Associate Members, respectively, of the Council.

“Member” shall mean any Resource Conservation District that lies within the Boundaries of this Council that has executed this Agreement and complied with other requirements to become a member of the Council.

“Project” shall mean when the Council intends to participate in the cooperative planning and implementation of the functions of resource conservation districts, as defined in Division 9, for the Region.

“Public Agency” shall mean public agency as defined in Government Code Section 6500, as may hereafter be amended from time to time, which states that local agency includes, but is not limited to, the federal government or any federal department or agency, this state, another state or any state department or agency, a county, county board of education, county superintendent of schools, city, public corporation, public district, regional transportation commission of this

state or another state, a federally recognized Indian tribe, or any joint powers authority formed pursuant to this article by any of these agencies.

“Resource Conservation District” shall mean a District created and functioning pursuant to Division 9 (commencing with Section 9001) of the Public Resources Code (hereinafter referred to as “Division 9”)

“Tasks” shall mean specific contracts to be performed by the Council alone or in cooperation with one or more Members, specific grants for projects to be carried out by the Council alone or in cooperation with one of more Members, or other efforts by the Council to accomplish the functions defined in Division 9.

Unless the context clearly requires otherwise, as used in this Agreement, words of the masculine, feminine or neuter gender shall be construed to include each other gender when appropriate and words of the singular number shall be construed to include the plural number, and vice versa, when appropriate. This Agreement and all the terms and provisions hereof shall be construed to effectuate the purposes set forth herein and to sustain the validity hereof.

ARTICLE 2

CREATION OF THE COUNCIL

Pursuant to the Joint Powers Law, there is hereby created a public entity separate and apart from the Members hereto, to be known as the “Sierra Coordinated Resources Management Council” with such powers as are hereinafter set forth.

ARTICLE 3

MEMBERS TO AGREEMENT

Each Member, as defined within and a party to this Agreement, certifies that it intends to and does contract with all other Members as Members to this Agreement and, with such other Resource Conservation Districts as may later be added as Members to this Agreement.

ARTICLE 4

TERM

This Agreement, or amendments thereto, shall be effective from the date of approval by all Members and shall remain in effect until terminated by mutual agreement of all Members or notice to the Council of withdrawal of all but one of the Members to the Agreement, consistent with Article 20 of this Agreement.

ARTICLE 5
PURPOSES

This Agreement is entered into by the Members in order that they may jointly develop programs for the joint exercise, through the Council, of powers common to each of the Members and to participate in specific tasks and to do acts related and incidental to such purposes, either by the Council alone or in cooperation with the State of California or United States, or other entities.

ARTICLE 6
POWERS OF THE COUNCIL

The Council shall have all of the powers common to its Members and all additional powers set forth in the Joint Powers Law and other statutes applicable to the Council created hereby, and is hereby authorized to do all acts necessary for the exercise of said powers. Such powers include, but are not limited to, the following:

- (1) To make and enter into contracts.
- (2) To incur debts, liabilities, and obligations and to encumber real or personal property.
- (3) To acquire, hold, or dispose of real or personal property, contributions and donations of real or personal property, funds, services, and other forms of assistance from persons, firms, corporations, and government entities.
- (4) To sue and be sued in its own name, and to settle any claim against it.
- (5) To receive and use contributions and advances from Members as provided in Government Code Section 6504, including contributions or advances of personnel, equipment or property.
- (6) To invest any money in its treasury that is not required for its immediate necessities, pursuant to Government Code Section 6509.5
- (7) To acquire, construct, manage, maintain or operate title to real or personal property or rights or any interest therein.
- (8) To employ agents and employees.
- (9) To receive, collect and disburse moneys.
- (10) To finance the acquisition, construction or installation of real or personal property for the benefit of one or more Local Agencies through the sale of its revenue bonds, certificates of participation or other obligations and to enter into any agreement or instrument in connection with the execution, issuance, sale or delivery of such bonds, certificates of participation or other obligations.
- (11) To lease, sell, convey or otherwise transfer title or rights to or an interest in real or personal property, including, but not limited to, property financed by the Council for the benefit of its Members or other Local

Agencies, and to enter into any agreement or instrument in connection with any such lease, sale, conveyance or transfer.

(12) To exercise all powers of entities, such as the Council, created under the Joint Powers Law including, but not limited to, those powers enumerated under the Marks-Roos Local Bond Pooling Act of 1985, as amended.

(13) To exercise other reasonable and necessary powers in furtherance or support of any purpose of the Council or power granted by the Joint Powers Law, this Agreement or the Bylaws of the Council.

ARTICLE 7

BOARD OF DIRECTORS

(a) Composition of Board. The business of the Council shall be conducted by a Board of Directors consisting of one director from the governing board of each Member, appointed by the Board of each Member. The directors and alternatives for such directors shall be designated in writing by the governing board of each Member. If more than one alternative is appointed the order in which the alternatives serve shall be designated. The role of an alternative director shall be to assume duties of the director appointed by the Member in the case of the absence or unavailability of such director. The directors and alternatives shall serve at the pleasure of the appointing Member and shall continue to serve until a successor is appointed by a Member.

(b) Termination of Status as Director. A director and/or alternate director shall be removed from the Board of Directors upon the occurrence of any one of the following events: (1) the Council receives written notice from the Director, and appointing Member of the removal of the director or alternate director, together with a certified copy of the resolution of the Legislative Body of the Member effecting such removal; (2) the withdrawal of the Member from this Agreement; (3) the death or resignation of the director or alternate director, and (4) end of term with the RCD which he represents.

(c) Compensation. Directors and their alternates may be entitled to compensation as specified in the Bylaws. The Board of Directors may authorize reimbursement of expenses incurred by directors or their alternates.

(d) Powers of Board. The Board of Directors shall have the following powers and functions.

(1) Except as otherwise provided in this Agreement, the Board shall exercise all powers and conduct all business of the Council, either directly or by delegation to other bodies or persons.

(2) The Board may appoint an Executive Director. If an Executive Director is appointed by the Board, the Council may delegate to the Executive Director powers or duties of the Board, except adoption of the Council's annual budget. Any additional powers and duties so delegated shall be specified in a resolution adopted by the Board.

(3) The Board may form committees as it deems appropriate to conduct the business of the Council. The membership of any such committee may consist in whole or in part of persons who are not members of the Board; provided that the Board delegate decision-making powers and duties only to a committee a majority of the members of which are Board members. Any committee a majority of the members of which are not Board members may function only in an advisory capacity. Appointments to committees shall be made by the Board, and committee purposes and functions shall be described within the bylaws.

(4) The Board shall elect the officers of the Council and shall appoint or employ necessary staff.

(5) The Board shall cause to be prepared, and shall review, modify as necessary, and adopt the annual operating budget of the Council. Adoption of the budget may not be delegated. No later than **November 30th** each year, the Board of Directors shall adopt a budget for the council for the ensuing calendar year.

(6) The Board shall receive, review and act upon periodic reports and audits of the funds of the Council.

(7) The Board shall have such other powers and duties as are reasonably necessary to carry out the purposes of the Council.

ARTICLE 8

MEETINGS OF THE BOARD OF DIRECTORS

(a) Regular Meetings. The Board of Directors shall hold at least one regular meeting each year. The Board of Directors shall fix by resolution or in the Bylaws the date upon which, and the hour and place at which, each regular meeting is to be held. The Board may call special meetings.

(b) Ralph M. Brown Act. Each meeting of the Board of Directors, including without limitation regular, adjourned regular, and special meetings shall be called, noticed, held, and conducted in accordance with the Ralph M. Brown Act, Section 54950 et seq. of the Government Code.

(c) Minutes. The Council shall have minutes of regular, adjourned regular, and special meetings kept by a person designated by the Executive Director. As soon as practicable after each meeting, such designated person shall forward to each Board member a copy of the minutes of such meeting.

(d) Quorum. A majority of the members of the Board is a quorum for the transaction of business.

(e) Voting. Each member of the Board shall have one vote.

ARTICLE 9
OFFICERS

The Board shall elect a Chair, Vice Chair and Secretary from among the directors, after the execution of this Agreement by all Members. Thereafter, except as may be otherwise provided in the Bylaws of the Council, the Board shall elect a new Chair and Vice Chair, in every other succeeding alternating calendar year, so that each of those positions serves for alternate two year terms. Each officer shall assume the duties of his office upon election. If any officer ceases to be a member of the Board, the resulting vacancy shall be filled at the next meeting of the Board held after the vacancy occurs or at a special meeting of the Board called to fill such vacancy. In the absence or inability of the Chair to act, the Vice Chair shall act as Chair. The Chair shall preside at and conduct all meetings of the Board.

ARTICLE 10
ACCOUNTS AND RECORDS

(a) Annual Budget. The Council shall adopt an operating budget pursuant to Article 7 of this Agreement. The Council shall have prepared the annual operating budget for review and approval by the Board.

(b) The Treasurer of the County of Placer shall be the Treasurer of the Council, and such County shall be the depository and have custody of all money of the Council, from whatever source. The Treasurer of Placer County shall perform the duties specified in Government Code Section 6505 through 6506.5.

(c) At the request of a majority of the Members, the Board of Directors may transfer the responsibility of funds management to some other entity, officer, or employee as the law may provide. The Board of Directors must vote to approve such action by a majority vote of its members, consistent with Section 6505.6.

(d) All funds of the Council shall be strictly and separately, accounted for; and regular reports shall be rendered of all receipts and disbursements, at least quarterly during the calendar year. The books and records of the Council shall be open to inspection by the public and the Members.

(e) The Auditor of Placer County shall be the Auditor of the Council, and shall advise and assist with the Council's audit requirements. The Auditor shall perform the duties as specified in Government Code Section 6505 through 6506.5. The Auditor of Placer shall also either make or, upon approval of the Board, contract with a certified public accountant or public accountant to make an audit every five years of the accounts and records of the Council, which shall be conducted, at a minimum, in accordance with the requirements of the State Controller under Section 26909 of the California Government Code, and shall conform to generally accepted auditing standards.

ARTICLE 11

RESPONSIBILITIES FOR FUNDS AND PROPERTY

(a) Pursuant to Section 6505.1, the Executive Director or his or her designee or his or her designee, or the Secretary of the Board shall have the custody of all property and the authority to disburse the Council's funds, as directed by the Board or described in the bylaws. Proceeds of bonds, certificates of participation or other similar obligations of the Council may be deposited with an indenture trustee, agent or other depository and shall not be considered the Council's funds for purposes of this Article.

(b) The Executive Director or his or her designee, or the Secretary of the Board shall oversee all financial functions required to be performed under the Joint Powers Law. The Executive Director or his or her designee, or the Secretary of the Board shall review the financial statements and the any audit of the Council.

(c) A bond must be fixed for the Executive Director or his or her designee, and the Secretary of the Board pursuant to 6505.1 in an amount determined by the Council's bylaws.

(d) Prior to obtaining financing for any Project or Task, the revenues for the expenses of the Council shall be those funds designated and paid over by the respective Members in conjunction with their adoption of a final budget for the particular calendar year. Any additional funds needed for the expenses of the Council prior to obtaining such financing shall be approved by the Members.

(e) The Board of Directors may arrange for the payment of the expenses of the Council through other satisfactory sources including, but not limited to, state or federal grants, upon approval by the Board.

ARTICLE 12

MEMBER RESPONSIBILITIES

Each Member shall have the following responsibilities:

(a) To appoint its director and alternate director to or remove its director and alternate director from the Board as set forth in Article 7.

(b) To consider proposed amendments to this Agreement as set forth in Article 23.

(c) To make contributions in the form of annual membership assessments and fees, if any, determined by the Board for the purpose of defraying the costs of providing the annual benefits accruing directly to each party from this Agreement. Failure to pay such fees may result in Board of Directors actions to change that Member to an Associate Member or removal of that Member from the JPA as described in the bylaws.

(d) If a Member shall give written notice to the Council of its election to relinquish its status as a Member and instead become an Associate Member, or if a Member shall fail to be represented at three (3) or more successive meetings of the Board of Directors, then such Member shall be deemed to be an Associate Member upon action of the Board of Directors duly adopted to such effect.

Promptly following any such action by the Board of Directors, such Member shall promptly deliver to the Council an executed Associate Membership Agreement in the form and as further provided in the Bylaws. Such Associate Member status shall not relieve such Member from its obligations under any outstanding agreements relating to the Council's bonds, certificates of participation or other obligations except in accordance with such agreements.

ARTICLE 13
NEW MEMBERS

With the approval of the Board, any qualified resource conservation district created and functioning pursuant to Division 9 (commencing with Section 9001) of the Public Resources Code (hereinafter referred to as "Division 9"); may become a party to this Agreement. Such District requesting membership shall apply by presenting to the Council a resolution of the Legislative Body of such District evidencing its approval of this Agreement. The date that the applying Agency will become a Member will be the date set by the Board.

ARTICLE 14
ASSOCIATE MEMBERS

Any Public Agency may, with the approval of the Board of Directors, become an Associate Member of the Council by executing and delivering to the Council an Associate Membership Agreement in form and as further provided in the Bylaws. An Associate Member shall not be entitled to representation on the Board of Directors or to vote on any matter coming before the Board of Directors or the Council. However, an Associate Member shall be entitled to participate in all programs and other undertakings of the Council.

ARTICLE 15
OBLIGATIONS OF COUNCIL

The debts, liabilities and obligations of the Council shall not be the debts, liabilities and obligations of the Members. Any Member may separately contract for, or assume responsibility for, specific debts, liabilities or obligations of the Council.

ARTICLE 16
LIABILITY OF BOARD OF DIRECTORS, OFFICERS
ASSOCIATE MEMBERS AND COMMITTEE MEMBERS

The members of the Board of Directors, officers, associate members and committee members of the Council shall use ordinary care and reasonable diligence in the exercise of their powers and in the performance of their duties pursuant to this Agreement. They shall not be liable for any mistake of judgment or any other action made, taken or omitted by them in good faith, nor for any action taken or omitted by any agent, employee or independent contractor

selected with reasonable care, nor for loss incurred through investment of Council funds, or failure to invest.

No director, officer or committee member shall be responsible for any action taken or omitted by any other director, officer or committee member. No director, officer or committee member shall be required to give a bond or other security to guarantee the faithful performance of his or her duties pursuant to this Agreement, except as required under Article 14 (c).

The funds of the Council shall be used to defend, indemnify and hold harmless the Council for any director, officer or committee member for their actions taken within the scope of the Council. Nothing herein shall limit the right of the Council to purchase insurance or legal services.

ARTICLE 17 LIABILITY OF MEMBERS

Pursuant to the authority of Section 6508.1 of the California Government Code, the debts, liabilities, or obligations of the Council shall be solely the debts, liabilities and obligations of the Council, and not the Public Agencies.

ARTICLE 18 BYLAWS

The Board shall adopt Bylaws consistent with this Agreement which shall provide for the administration and management of the Council. The provisions of the Bylaws, as modified from time to time, shall establish the operating procedures and standards for the Council.

ARTICLE 19 WITHDRAWAL

A Member or an Associate Member may withdraw from membership in the Council upon ninety (90) days advance written notice to the Council. No such withdrawal, however, shall relieve such Member or such Associate Member from its obligations under any outstanding agreements relating to the Council's bonds, certificates of participation or other obligations except in accordance with such agreements. Members who withdraw shall continue to pay any and all debts or obligations to the Council as outlined in the current budget within the year in which they withdraw.

ARTICLE 20 TERMINATION AND DISTRIBUTION OF ASSETS

This Agreement may be terminated at any time that no bonds, certificates of participation or other similar obligations of the Council are outstanding with the approval of all but one of the Members. Upon termination of this Agreement, all assets of the Council shall, after payment of all unpaid costs, contractual

obligations, expenses and charges or debts incurred under this Agreement, be distributed among the Members hereto in accordance with the respective contributions of each of said Members.

ARTICLE 21
NOTICES

The Council shall use for all notices, billings and other communications the Executive Director. Each other Member shall provide the Executive Director with its address to which communications are to be sent.

ARTICLE 22
AMENDMENT

This Agreement may be amended at any time by vote of the Members, acting through their Legislative Bodies. Any amendment of this Agreement shall become effective upon receipt by the Council of notice of the approval of such amendment by a majority of the Legislative Bodies of the Members.

ARTICLE 23
SEVERABILITY

Should any portion, term, condition, or provision of this Agreement be decided by a court of competent jurisdiction to be illegal or in conflict with any law of the State of California, or be otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions, and provisions shall not be affected thereby.

ARTICLE 24
PROHIBITION AGAINST ASSIGNMENT

No Member may assign any right, claim or interest it may have under this Agreement, and no creditor, assignee or third party beneficiary of any Member shall have any right, claim or title to any part, share, interest, fund or asset of the Council.

ARTICLE 25
VENUE

Any and all legal disputes regarding this Agreement shall be heard in the courts of the State of California.

ARTICLE 26
SIGNATURE IN COUNTERPARTS

This agreement may be signed in several counterparts, each of which shall be deemed an original but all of which shall collectively constitute one and the same instrument.

ARTICLE 27
AGREEMENT COMPLETE

This Agreement constitutes the full and complete agreement of the Members.

ARTICLE 28
FILING WITH SECRETARY OF STATE

The Program Administrator of the Council shall file a notice of this Agreement with the office of the California Secretary of State within thirty (30) days of its effective date, as required by Government Code Section 6503.5 and within ten (10) days of its effective date as required by Government Code Section 53051.

IN WITNESS WHEREOF, the undersigned party hereto has executed this Agreement on the date indicated below.

Amador Resource Conservation District

By: _____

DATE: _____

Mariposa County Resource Conservation District

By: _____

DATE: _____

Placer County Resource Conservation District

By: _____

DATE: _____

Tahoe Resource Conservation District

By: _____

DATE: _____

Tuolumne County Resource Conservation District

By: _____

DATE: _____



Amador Resource Conservation District -DRAFT

Term of Agreement	May 1, 2024 - June 20, 2025*		
Compensation			
Salary Increases	Based on wage steps defined in our wage policy 7/1/24 3.2% COLA		
Health and Welfare			
Health Insurance	Continue to research coverage options		
	Options: 100% employee coverage no dependent coverage 100% employee coverage with partial dependent coverage Post-Tax stipend \$350-800		
	Plan of Action: Survey staff through BizHaven on health coverage options		
Dental Insurance	Continue to research coverage options		
Life and AD&D Insurance	Continue to research coverage options		
Medicare	1.45% tax paid by District and 1.45% tax paid by employee		mandatory
Short Term Disability (SDI)	Continue to research coverage options		
Social Security	6.2% tax paid by District and 6.2% tax paid by employee.		mandatory
Other Benefits			
Uniform Allowances	Up to \$200 stipend for ARCD/AFSC branded staff gear		
CalPERS 457 Plan	Match up to 7.4% towards 457 CalPERS Plan for Full Time Employees**		
Cell Phone Reimbursement	\$15.00 per pay period		
Internet Reimbursement	Researching options with BizHaven		
LEAVES			
Bereavement	Up to 3 working days (24 hours) for purposes of bereavement following the death of a covered relative.		
Holidays	12 Holidays per year + 2 Floating Holidays Note: Holidays are paid upon hire, part-time is pro-rated. Floating Holidays after 6 months		
Sick Leave & Vacation	Sick		Vacation
	Two weeks per year Note: Sick leave is accrued at 3.08 hours per 80 hours worked. Full-Time employees earn 80 hours (2 weeks) per year. Part-time is pro-rated.	YEAR	Accrual Rate
		1-4 years	3.08 (2 weeks/year)
5-9 years		4.62 (3 weeks/year)	120 Hours
	10+ years	6.16 (4 weeks/year)	180 hours
			240 Hours
	Note: Vacation is calculated on accrual rate per 80 hours worked. Max accrual is 1.5 times vacation accrual amount. Vacation over max accrual will be paid out on December 31st each year		

* Benefits will come online as staff are able to establish new systems

** As per current policy full-time is 40 hours per week

Amador Resource Conservation District

Current rates

Title	Min Hourly	Max Hourly	Current Staff Rate	Staff Rate with COLA
Executive Director (AW)	\$ 48.00	\$ 48.00	\$ 48.00	\$ 49.54
Administrative & Finance Manager (DS)	\$ 33.00	\$ 40.00	\$ 37.45	\$ 38.65
Forestry Project Manager (GL)	\$ 35.00	\$ 38.50	\$ 38.50	\$ 39.73
Natural Resource Specialist/Project Coordinator (AM)	\$ 30.00	\$ 35.00	\$ 30.00	\$ 30.96
Natural Resource Technician/Project Coordinator (TZ)	\$ 25.00	\$ 30.00	\$ 29.50	\$ 30.44
Education & Outreach Coordinator (MW)	\$ 27.00	\$ 30.00	\$ 30.00	\$ 30.96
SAWQA Program Assistant (LL)	\$ 25.00	\$ 28.00	\$ 27.00	\$ 27.86

JOB TITLE		Pay Range		STEP 1			STEP 2			STEP 3			STEP 4			STEP 5			STEP 6		
		Min	Max	Monthly	Hourly	Annual	Monthly	Hourly	Annual	Monthly	Hourly	Annual	Monthly	Hourly	Annual	Monthly	Hourly	Annual	Monthly	Hourly	Annual
		Exempt	Non-Exempt	Exempt	Non-Exempt	Exempt	Non-Exempt	Exempt	Non-Exempt	Exempt	Non-Exempt	Exempt	Non-Exempt	Exempt	Non-Exempt	Exempt	Non-Exempt	Exempt	Non-Exempt	Exempt	Non-Exempt
Executive Director	Exempt	\$ 48.00	\$ 61.26	\$8,320.00	\$48.00	\$99,840.00	\$8,736.00	\$50.40	\$104,832.00	\$9,172.80	\$52.92	\$110,073.60	\$9,631.44	\$55.57	\$115,577.28	\$10,113.01	\$58.34	\$121,356.14	\$10,618.66	\$61.26	\$127,423.95
Administrative & Finance Manager	Non-Exempt	\$ 33.00	\$ 42.12	\$5,720.00	\$33.00	\$68,640.00	\$6,006.00	\$34.65	\$72,072.00	\$6,306.30	\$36.38	\$75,675.60	\$6,621.62	\$38.20	\$79,459.38	\$6,952.70	\$40.11	\$83,432.35	\$7,300.33	\$42.12	\$87,603.97
Administrative & Finance Manager - Proposed	Exempt	\$ 35.00	\$ 44.67	\$6,066.67	\$35.00	\$72,800.00	\$6,370.00	\$36.75	\$76,440.00	\$6,688.50	\$38.59	\$80,262.00	\$7,022.93	\$40.52	\$84,275.10	\$7,374.07	\$42.54	\$88,488.86	\$7,742.77	\$44.67	\$92,913.30
Forestry Project Manager	Non-Exempt	\$ 35.00	\$ 44.67	\$6,066.67	\$35.00	\$72,800.00	\$6,370.00	\$36.75	\$76,440.00	\$6,688.50	\$38.59	\$80,262.00	\$7,022.93	\$40.52	\$84,275.10	\$7,374.07	\$42.54	\$88,488.86	\$7,742.77	\$44.67	\$92,913.30
Natural and Working Lands Regional Coordinator	Non-Exempt	\$ 35.00	\$ 44.67	\$6,066.67	\$35.00	\$72,800.00	\$6,370.00	\$36.75	\$76,440.00	\$6,688.50	\$38.59	\$80,262.00	\$7,022.93	\$40.52	\$84,275.10	\$7,374.07	\$42.54	\$88,488.86	\$7,742.77	\$44.67	\$92,913.30
Natural Resource Specialist/Project Coordinator	Non-Exempt	\$ 30.00	\$ 38.29	\$5,200.00	\$30.00	\$62,400.00	\$5,460.00	\$31.50	\$65,520.00	\$5,733.00	\$33.08	\$68,796.00	\$6,019.65	\$34.73	\$72,235.80	\$6,320.63	\$36.47	\$75,847.59	\$6,636.66	\$38.29	\$79,639.97
Education & Outreach Coordinator	Non-Exempt	\$ 27.00	\$ 34.46	\$4,680.00	\$27.00	\$56,160.00	\$4,914.00	\$28.35	\$58,968.00	\$5,159.70	\$29.77	\$61,916.40	\$5,417.69	\$31.26	\$65,012.22	\$5,688.57	\$32.82	\$68,262.83	\$5,973.00	\$34.46	\$71,675.97
Natural Resource Technician/Project Coordinator	Non-Exempt	\$ 25.00	\$ 31.91	\$4,333.33	\$25.00	\$52,000.00	\$4,550.00	\$26.25	\$54,600.00	\$4,777.50	\$27.56	\$57,330.00	\$5,016.38	\$28.94	\$60,196.50	\$5,267.19	\$30.39	\$63,206.33	\$5,530.55	\$31.91	\$66,366.64
SAWQA Program Assistant	Non-Exempt	\$ 25.00	\$ 31.91	\$4,333.33	\$25.00	\$52,000.00	\$4,550.00	\$26.25	\$54,600.00	\$4,777.50	\$27.56	\$57,330.00	\$5,016.38	\$28.94	\$60,196.50	\$5,267.19	\$30.39	\$63,206.33	\$5,530.55	\$31.91	\$66,366.64

*assumes a 5% change each step

3.2% 2024 COLA

JOB TITLE		Pay Range		STEP 1			STEP 2			STEP 3			STEP 4			STEP 5			STEP 6		
		Min	Max	Monthly	Hourly	Annual	Monthly	Hourly	Annual	Monthly	Hourly	Annual	Monthly	Hourly	Annual	Monthly	Hourly	Annual	Monthly	Hourly	Annual
		Exempt	Non-Exempt	Exempt	Non-Exempt	Exempt	Non-Exempt	Exempt	Non-Exempt	Exempt	Non-Exempt	Exempt	Non-Exempt	Exempt	Non-Exempt	Exempt	Non-Exempt	Exempt	Non-Exempt	Exempt	Non-Exempt
Executive Director	Exempt	\$ 49.54	\$ 63.22	\$8,586.24	\$49.54	\$103,034.88	\$9,015.55	\$52.01	\$108,186.62	\$9,466.33	\$54.61	\$113,595.96	\$9,939.65	\$57.34	\$119,275.75	\$10,436.63	\$60.21	\$125,239.54	\$10,958.46	\$63.22	\$131,501.52
Administrative & Finance Manager	Non-Exempt	\$ 34.06	\$ 43.47	\$5,903.04	\$34.06	\$70,836.48	\$6,198.19	\$35.76	\$74,378.30	\$6,508.10	\$37.55	\$78,097.22	\$6,833.51	\$39.42	\$82,002.08	\$7,175.18	\$41.40	\$86,102.18	\$7,533.94	\$43.47	\$90,407.29
Administrative & Finance Manager - Proposed	Exempt	\$ 36.12	\$ 46.10	\$6,260.80	\$36.12	\$75,129.60	\$6,573.84	\$37.93	\$78,886.08	\$6,902.53	\$39.82	\$82,830.38	\$7,247.66	\$41.81	\$86,971.90	\$7,610.04	\$43.90	\$91,320.50	\$7,990.54	\$46.10	\$95,886.52
Forestry Project Manager	Non-Exempt	\$ 36.12	\$ 46.10	\$6,260.80	\$36.12	\$75,129.60	\$6,573.84	\$37.93	\$78,886.08	\$6,902.53	\$39.82	\$82,830.38	\$7,247.66	\$41.81	\$86,971.90	\$7,610.04	\$43.90	\$91,320.50	\$7,990.54	\$46.10	\$95,886.52
Natural and Working Lands Regional Coordinator	Non-Exempt	\$ 36.12	\$ 46.10	\$6,260.80	\$36.12	\$75,129.60	\$6,573.84	\$37.93	\$78,886.08	\$6,902.53	\$39.82	\$82,830.38	\$7,247.66	\$41.81	\$86,971.90	\$7,610.04	\$43.90	\$91,320.50	\$7,990.54	\$46.10	\$95,886.52
Natural Resource Specialist/Project Coordinator	Non-Exempt	\$ 30.96	\$ 39.51	\$5,366.40	\$30.96	\$64,396.80	\$5,634.72	\$32.51	\$67,616.64	\$5,916.46	\$34.13	\$70,997.47	\$6,212.28	\$35.84	\$74,547.35	\$6,522.89	\$37.63	\$78,274.71	\$6,849.04	\$39.51	\$82,188.45
Education & Outreach Coordinator	Non-Exempt	\$ 27.86	\$ 35.56	\$4,829.76	\$27.86	\$57,957.12	\$5,071.25	\$29.26	\$60,854.98	\$5,324.81	\$30.72	\$63,897.72	\$5,591.05	\$32.26	\$67,092.61	\$5,870.60	\$33.87	\$70,447.24	\$6,164.13	\$35.56	\$73,969.60
Natural Resource Technician/Project Coordinator	Non-Exempt	\$ 25.80	\$ 32.93	\$4,472.00	\$25.80	\$53,664.00	\$4,695.60	\$27.09	\$56,347.20	\$4,930.38	\$28.44	\$59,164.56	\$5,176.90	\$29.87	\$62,122.79	\$5,435.74	\$31.36	\$65,228.93	\$5,707.53	\$32.93	\$68,490.37
SAWQA Program Assistant	Non-Exempt	\$ 25.80	\$ 32.93	\$4,472.00	\$25.80	\$53,664.00	\$4,695.60	\$27.09	\$56,347.20	\$4,930.38	\$28.44	\$59,164.56	\$5,176.90	\$29.87	\$62,122.79	\$5,435.74	\$31.36	\$65,228.93	\$5,707.53	\$32.93	\$68,490.37

	ARCD Current	ARCD Proposed	2021 RCD Survey - 20 RCDs	Calaveras	Solano	Dixon	Placer	Tehama	Yolo
	7	7		4	19	3	16	21	18
Health Insurance	None	Options: 100% employee coverage no dependent coverage 100% employee coverage with partial dependent coverage Post-Tax stipend \$350-800 Plan of Action: Survey staff through BizHaven on health coverage options	Most common (8/20) cover 100% of employee only. A couple cover 75% of employee only. The rest varied between no coverage , and \$1,500 monthly contribution and one that covers 100% (including family)	75% Employee coverage total cost not to exceed 10% of the annual salary for FTE (30 hours/week)	100% Coverage of Employee Only (pro-rated by full-time equivalent hours) with option for employee to pay for dependents. In lieu payment of \$350/month	100% Coverage of Employee Only (pro-rated by full-time equivalent hours) up to \$700 allowance for health benefits, offering same plans as SRCD	Health benefits: The District covers up to \$1200/ month of the employee's chosen health plan premium. Vision and Dental- The District paid premiums Employee Assistance Program \$50,000 Life Insurance Policy	Health insurance - 100% employee Life insurance Vision insurance Dental Insurance Employee assistance program	Health Insurance 100% for FTE employees prorated for part-time. Stipend for Employees choosing other health care. The RCD offers a Flexible Spending Account Plan.
Retirement	None	Calpers 457 plan with an employee match of 7.4% contribution (the highest we can go without having to wait for Calpers paperwork)	Average contributions of other similar agencies at 6% match. <i>More recent trend that this is rising to 10% match.</i>	In the planning process: considering CalPERS 457B or simple IRA with a 3% employee match	Changed in 2022 from up to 6% to up to 10% employer match into District 457b	Up to 10% employer match into SIMPLE IRA	CalPERS pension plan Optional 457(b) retirement plan	CalPERS 457 plan 8% match	Calpers 457 plan 8% match (over 20 hours a week)
Vacation/Sick Leave	Sick: 10 days/year Vacation: Year 0-4 10 days accrued Year 5-9: 15 days accrued Year 10+ 20 days accrued	No change.	6 RCDs that combine Sick & Vacation (PTO) Years 0-2 (10-18 days) Years 3-8 (20-25 days) Years 10+ (28-30 days) Years 15+ (33-35 days)	Sick: 10 days/year Vacation: Year 0-4 10 days accrued Year 5-9: 15 days accrued Year 10+ 20 days accrued	Sick: 12 days/year Vacation: Years 0-2 10 days/year Years 3-8 15 days/year Years 9-15 20 days/year Years 16 + 26 days/year	Sick: 12 days Sick Vacation: Years 0-2 10 days/year Years 3-8 15 days/year Years 9-15 20 days/year Years 16 + 26 days/year	Sick: 13 days Vacation: Year 1: 22.5 days vacation increasing at 2, 5, 10 10 days admin leave	Unknown	Sick: 12 days Vacation: Years 0-3 15 days/year Years 3-6 20 days/year Years 6-10 25 days/year Years 10+ 30 days/year
Holidays	11 holidays and 1 floating holiday	12 Holidays and 2 floating holidays (adding Juneteenth)	Average is 11-13 holidays (including 1-3 floaters)	11 holidays and a floating holiday	Proposing to change from 10 to 12 holidays (1 floater) in 2023-2024	10 holidays (including 3 floater)	12 paid holidays	Unknown	12 and a floating holiday + and one (1) Floating Holiday
Wages	Executive Director \$48(E)* Finance Manager \$33-40 Project Manager \$35-38.5	Executive Director \$48-61.26 (E) Finance Manager \$35-44.67(E) Project Manager \$35-44.67	N/A	Executive Director \$55 Finance Manager \$44.80 Project Manager \$45 Admin Asst \$32	Executive Director: \$57.04 Assistance ED: \$48.54 Project Manager from \$34.00-\$43.36	District Manager \$45 Office Manager \$33 Program Coordinator \$35 <i>calculated</i>	Executive Director \$62.47 Administration/Finance Manager \$39.42 to \$49.03 Project Manager \$39.73 Executive Asst \$29.71	Executive Director \$53-67.60 (E) Administrative Manager \$43.69-61.67 Project Manager \$35.58-46.25	Executive Director \$43.69-61.67 (E) Administrative Manager \$43.69-61.67 Project Manager \$33.17
Annual COLA	ARCD has never applied COLA increases based on SS COLA	Annual COLA approved no later than May Board Meeting takes effect 7/1 Proposed 3.2% increase for 2024							
Cell Phone Reimbursement	\$11.54 per pay period	\$15 per pay period							
	*(E) = exempt								

**Amador RCD Administration and Finance Manager
Job Description
1 FTE**

Position Summary:

The position of Administration and Finance Manager will work closely with the Executive Director in achieving goals related to general operations, planning and budgeting, grants development, contracting and compliance. This position will help staff achieve project/program success by managing funding awards throughout their lifecycle- from proposals, to grant execution and contracting, tracking, and reporting, and project closure. This position will ensure that the District's internal controls are adequate, appropriate and in compliance with regulatory requirements, industry standards and company policies. The individual occupying this position reports directly to the Executive Director. The position is an exempt, full-time position.

- Business Operations: Assists the Executive Director in managing business operations. Works to continually improve support and coordination across all projects/ programs to increase efficiency. Identifies and executes process and system improvements.
- Planning and Budgeting: Works closely with Executive Director and Board to (1) develop annual budget and assist with budget adjustments; (2) manage and track incoming revenue from private or government grants; and contracts (3) track cost-sharing requirements; and (4) review timecards, invoices, and expense reports.
- Contracting: (1) works closely with Executive Director and Project Managers to develop/maintain template contracts for common contract types; (2) manages post-award contract and subcontract development; and (3) manages post-award contract administration including dissemination of award information and other required documents such as insurance certificates, audits, license information, and budget information.
- Compliance: works with Executive Director to (1) ensure that program files are managed appropriately; (2) ensure grant compliance according to government regulations and grant agreements; and (3) support contracting and implementation compliance specific to California state labor and construction law.
- Promote the District's mission and contribute to a cohesive and functional work environment. Instill the spirit of teamwork with District employees, NRCS, and other District partners.
- Perform additional services and other related duties as directed by the Executive Director.

Summary of Job Responsibilities:

- District Policy
 - Participates in the development and implementation of the District's goals, objectives, policies, procedures, and priorities.
 - Assists in developing policies and procedures for financial/ accounting/grant compliance matters.
- Oversee accounting operations
 - Manage accounts receivable
 - Manage accounts payable
 - Reconcile bank accounts
 - Prepare cash flow projections, analytics & forecasts as needed
 - Perform cost allocations across grants & functional expense categories
 - Track restricted vs unrestricted funds

- Manage support staff as needed
- Maintain database of fixed assets & calculation of depreciation expense
- Payroll
 - Prepare monthly and semi-monthly payroll
 - Support Directors and staff with payroll system
 - Reconcile and track benefits – paid time off accruals, retirement contributions
 - Complete all required payroll tax deposits
- Report preparation
 - Prepare quarterly and annual reports to the Board of Directors, including:
 - Balance Sheet, Budget to Actual Profit and Loss Statement, Check Detail, Deposit Detail and other reports as needed.
 - Prepare & submit all payroll reports
 - Prepare grant reports as required by funders
- Audits Coordination & Tax Return Preparation
 - Coordinate with and support independent auditors for preparation of Audited Financial Statements including:
 - Reconciliation of all financial accounts
 - Preparation of support schedules as needed
 - Evaluation of recommended adjusting journal entries
 - Oversee worker's compensation & payroll audits as needed
- Administrative functions
 - Manage liability and other insurance policies including
 - Problem-solve administrative matters such as billing errors and service problems.
 - Assist Program Directors with budget analysis & best practices for compliance with state and federal laws
 - Recommend continual process improvements for all tracking & reporting functions
- Human Resources
 - Assist with all new staff hired
 - Wage and hour law compliance
 - Management of benefits and paid time off policies and programs
 - Recruit, hire, train, support and evaluate staff supervised by this position

Job Requirements for all Staff:

- Maintain confidentiality of those you work with and other staff members
- Be prompt in arriving at work sites, meetings, and workshops
- Submit accurate (pre-approved) invoices at the end of each pay period
- Attend and participate in staff meetings
- Assist other staff in meeting deadlines

The job description covers major job requirements and is not meant to be the only source for what activities this position might be expected to assist with. There may be other duties as assigned. This position requires interaction with administrative staff and the public.

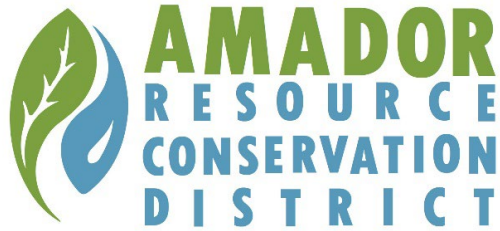
Pay:

Range \$35.00-44.67/hour for up to 40 hours a week.

Benefits:

- Sick days accrued according to ARCD Personnel Policies.
- Paid Holidays & vacation days paid according to ARCD Personnel Policies.
- No health care is provided.

MEMO



AMADOR RESOURCE CONSERVATION DISTRICT

To: Amanda Watson, ARCD executive director
From: Gordon Long, forestry program manager
CC:
Date: 4/17/2024
Re: Mitchell Mine Herbicide RFP Selection Committee Recommendation

COMMENTS: On April 16, the ARCD Selection Committee for the Mitchell Mine Herbicide Treatment RFP convened to discuss the proposals that were received. The selection committee consisted of Steve Cannon, Amanda Watson, Ed Struffenegger (Project Forester), Dana Simpson, Frank Lewicke (TCRCD PCA/RFP), and Gordon Long. All attended the Meets call, except Steve Cannon, who met with Gordon Long on April 15, and gave him his recommendation for award.

2 Bids were received to review- California Reforestation from Sonora CA, and Silhouette Farm & Forestry from Medford, OR.

After a thorough discussion among the members, there was consensus to recommend to the ARCD board to select California Reforestation for this bid award.

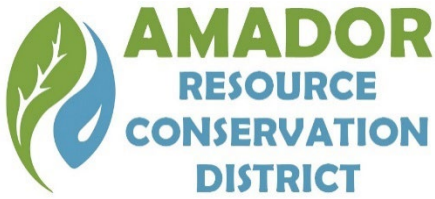
Ed, Frank, and Gordon have all had favorable experiences with California Reforestation on prior projects. None of the selection committee members have had any dealings with Silhouette Farm and Forestry. California Reforestation is considered a local firm, Silhouette is not a local firm.

Recently, the ARCD was awarded a year extension to this grant. It now ends June 9, 2025. This extension may allow us to provide another RFP for additional work on the Mitchell Mine FB footprint if is deemed appropriate.

The bid by California Reforestation of \$330/acre for 74 acres of treatment equals \$24,420. Gordon would like the flexibility to have in the ensuing contract to offer a few more acres in this contract since we just recently received two new ROE's for herbicide treatment for this project.

Some items that the Committee would like to be included in the contract for California Reforestation include:

1. Provide a 50% payment to contractor at the end of their field work period. Provide the final 50% payment after 8-10 weeks after completion. This lag period would allow ARCD to determine efficacy of the herbicide treatment
2. 80% efficacy of herbicide kill of targeted vegetation is the standard to be used 6-8 weeks after treatment
3. If treatment is not considered up to this standard, the contractor will be required to reapply herbicide so as to reach that standard threshold.



12200 B Airport Road,
Jackson CA 95642
www.AmadorRCD.org

Project Summary

Project Name: **Climate-Smart Commodities Grant**

Entity: Amador Resource Conservation District (ARCD)

Funding Mechanism: National Association of Conservation Districts (NACD)

4/17/2024

Grant Due Date: May 15th

Goals:

- Strategic planning for the Healthy Soils and Agricultural Support program of the Amador RCD and Alpine, Amador, Calaveras, and Tuolumne (AACT) Partnership and apply for a regional implementation grant if a project is identified.
- Develop economic opportunities within communities and build local capacity that can sustain projects and partnerships beyond the life of the grant.
- Seek to mitigate historical and systemic barriers within the broader food system to increase participation of underserved producers and communities.

Project Description:

Potential Targeted Commodities & Groups: Wine Grape Growers, New & Beginning Farmers, Livestock Operations

The goal is for each RCD in the ACT to apply for the planning grant and develop coordinated plans across the AACT region. Coordinated projects across the region will be highly competitive in the impanation projects grant cycle. The goal would be to develop a plan for Amador County.

The maximum Planning & Capacity Grant is \$15,000 (10% match). NACD anticipates the award of up to 50 Planning & Capacity Grants. Recipients of Planning & Capacity grants will be eligible to compete for a future pool of project implementation funds. It is anticipated that implementation or project grants resulting from Planning & Capacity grants will range from \$50,000 to \$750,000 per project.

Proposed Deliverables:

- Conduct community needs assessments
- Develop a plan to scale the ARCD Healthy Soils/Agricultural Assistance Program Outreach and technical assistance with the goals of scaling the adoption of climate-smart practices
- Conduct an assessment of local market dynamics (understanding local demand for climate-smart commodities, and analyzing barriers to producers’ participation in such markets).
- Developing plans to mitigate barriers to participation
- Developing partnerships to develop or expand local or regional climate-smart markets
- Develop a monitoring and tracking protocol measuring/quantifying environmental outcomes (GHG benefits, as well as other co-benefits such as water quality, biodiversity, etc)
- Developing partnerships and capacity building with Tribes or community-based organizations that represent Tribes and/or underserved producers
- Host education opportunities for producers

2024 Climate Smart Commodities Planning Grant		
	NRCS	Match
Salary/Benefits	\$ 11,300.00	\$ 9,000.00
Nat. Resource Specialist	\$ 10,500.00	\$ 3,000.00
Bookkeeper	\$ 800.00	\$ -
Supervisor (AW)	\$ -	\$ 6,000.00
Supplies & Equipment	\$ 1,300.00	\$ -
Landowner Stipends	\$ 1,000.00	\$ -
Subtotal	\$ 13,600.00	\$ 9,000.00
Indirect	\$ 1,360.00	\$ -
Total	\$ 14,960.00	\$ 9,000.00

Amador RCD
Executive Director Report
Prepared for: April 22nd 2024 Board Meeting

Current Projects Updates:

Community Chipping Program: The program will be featured in the Emergency Preparedness Insert in the upcoming Ledger Dispatch. Megan is working with communities to plan chipping days.

Healthy Soil Program Technical Assistance Funding- Anna finalized 13 applications, will be working on technical review with the rest of the TAs.

Forest Health Assistance Program (FHAP): NACD: Tamryn has ranked and submitted 6 clients to the EQIP program. RCPP: Tamryn is working with clients to prepare for the clients for RCPP ranking.

Jackson Creek Forest Health Project: Jackson Creek Townhall held 4/16. ~15 attendees. Gordon has been working with project forester on outlining mastication and grazing footprint for Phase 2. UCCE is planning a 2 day Grazing Academy workshop for

WCB Pollinator Habitat Installation: outreach and intake form campaign started last week.

Mitchell Mine Fuel Break: May 9th & 13 Demonstration Project Workshop. Herbicide contractor application reviewed by selection committee, selection to be made at this meeting; see memo. Scott is working on handouts and research summary.

Outreach Planning: Newsletter completed and set out.

Defensible Space Assistance Project: Agreement fully executed. Project development will likely start in Summer 2024.

Upcoming Funding/Projects:

NACD Climate Smart Commodities Planning Grant: developing application, see project summary.

Jackson Creek Oak Restoration funding: CARCD is the lead on the project and requested information to include in their application as a potential block grant awardee.

NRCS Cooperative Agreement: submitted. Awaiting funding.

Amador/Calaveras Stewardship Agreement: Calaveras RCD lead. Awaiting funding.

ACT Community Forest Health Block Grant: Tuolumne RCD lead. Not awarded.