

**AMADOR**  
**RESOURCE CONSERVATION DISTRICT**  
Mailing Address: 12200-B Airport Road, Jackson CA 95642

**DIRECTORS**  
Steve Cannon, Carole Marz, Dan Port, Emily Taylor, Dr. Kelsi Williams  
*Associate Directors*

**REGULAR MEETING AGENDA**

**DATE:** February 16, 2023 **TIME:** 2:00 p.m. **LOCATION:** 12200 B Airport Road, Jackson, CA

**Other locations:** Emily Taylor, 2035 River Edge Lane, Tetonia, ID,

*Due to concerns about health & the need to maintain social distance, this meeting will allow for telephone attendance via conference call. If interested, please call (612)470-1917 & use PIN 294-465-236#. If you choose to attend via video conference, go to [meet.google.com/hyh-zwww-ngn](https://meet.google.com/hyh-zwww-ngn)*

**ROLL CALL**  
**AGENDA**

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Approval of agenda for this date; any and all off-agenda items must be approved by the Board of Directors Pursuant to Para 5495.2 of the government code.

ORAL COMMUNICATIONS BY THE PUBLIC FOR ITEMS NOT APPEARING ON THE AGENDA CONSIDERATION OF "EMERGENCY OR "SUBSEQUENT NEED" ITEMS NOT APPEARING ON THE AGENDA Cal. Gov't Code 54954.2(b)(2)

Item #	Time Allotted	Topic
1	2:05 – 2:10	Approval of itemized warrants.
2	2:10 – 2:15	Approval of minutes of past meetings
3	2:15 – 2:20	Consider approval of Resolution 2023-02-16-02 to approve the Project Specific Analysis and supporting documents for the Jackson Creek Forest Health Project -Action
4	2:20 – 2:30	NRCS Report – Pam Hertzler
5	2:30 – 2:45	Treasurer Report – regular report
6	2:45 – 3:15	Executive Director Report – Amanda Watson WCB Grant Updates
7	3:15 – 3:40	SAWQA – report.
8	3:40 – 3:55	MLLT MOU (update on payment and Porta Potties) - Action
9	3:55 – 4:05	Selection of Mitchell Mine Fuel Break RPF - Action
10	4:05 – 4:15	Consider approval of Resolution 2023-02-16-01 to approve the Defensible Space Assistance Project for submission to the CalFire CCI Wildfire Prevention Grant Program-Action
11	4:15	Adjourn.





Amador Resource Conservation District  
12200 B Airport Road, Jackson CA 95642

## **RESOLUTION 2023-02-16-02**

**Before the Board of Directors of the Amador Resource Conservation District  
Amador County, California**

A RESOLUTION APPROVING THE PROJECT SPECIFIC ANALYSIS AND SUPPORTING DOCUMENTS FOR THE JACKSON CREEK FOREST HEALTH PROJECT

Whereas, the Amador Resource Conservation District (District), a special district organized under state law, with no enforcement or regulatory functions, works closely with individuals, groups and agencies to provide practical solutions for soil, water, and watershed management concerns, and;

Whereas, the Board of Directors (Board) for the District recognizes the critical need for forest health and fuel reduction projects to protect natural resources, people, and property within Amador County, and;

WHEREAS, the District will improve forest health on up to 3,440 acres of the private property within the Jackson Creek Watershed; and

WHEREAS, the California Vegetation Treatment Program Programmatic Environmental Impact Report (CalVTP PEIR) was certified by the Board of Forestry and Fire Protection in 2019 consistent with the California Environmental Quality Act to evaluate potential environmental effects of qualifying vegetation treatments to reduce the risk of wildfire in California; and

WHEREAS, the CalVTP PEIR was designed for use by state and local agencies to accelerate vegetation treatment project approvals by finding them to be within the scope of the PEIR; and

WHEREAS, the District has prepared a Project Specific Analysis for the Jackson Creek Forest Health Project as supporting information to comply with the CalVTP PEIR;

Now, therefore, be it resolved, the Board of Directors for the Amador Resource Conservation District hereby adopts the Project Specific Analysis for the Jackson Creek Forest Health Project; and

Be it further resolved, the Board adopts the Mitigation, Monitoring and Reporting Program for the Jackson Creek Forest Health Project; and

Be it further resolved, the Board adopts the Findings and Statement of Overriding Considerations for the Jackson Creek Forest Health project; and

Be it further resolved, that the Board approves the Jackson Creek Forest Health Project; and

CERTIFICATION

I hereby certify that the foregoing Resolution ARCD 2023-02-16-02 was duly and regularly adopted by the Board of Directors of the ARCD at the meeting thereof held on the 16<sup>th</sup> day of February 2023 motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ motion passed by the following roll call vote:

Ayes:

Noes:

Abstained:

Absent:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Steve Cannon, ARCD Board President

Print Name, Title

\_\_\_\_\_  
2/16/2023

Date

Grant Progress Tracking 1/31/2023

ARCD	Grant Period	Amount Awarded	Direct Cost	Indirect Cost	Remaining		Invoiced	Amount remaining
					Advance	Expended to Date		
Three Meadows (NFWF)		\$ 440,439.12	\$ 411,455.00	\$ 28,984.12	\$ -	\$ 439,535.61		\$ -
Three Meadows (PGE)		\$ 63,000.00	\$ 63,000.00		\$ -	\$ 63,000.00		\$ -
Jackson Creek Watershed 8GG20624	11/15/2021 - 3/31/2025	\$ 3,603,152.00	\$ 3,217,100.00	\$ 386,052.00	\$ -	\$ 86,055.10	\$ 30,055.10	\$ 3,517,096.90
Chipping - Round 1 19 SFA 143745	extended to 10/31/2022	\$ 190,340.00	\$ 184,400.00	\$ 5,940.00		\$ 189,162.26	\$ 93,876.93	\$ -
Chipping 2021 - Round 2 5GG20102	11/2021 - 3/15/2025	\$ 718,292.00	\$ 652,993.00	\$ 65,299.00		\$ 12,602.81	\$ 12,602.81	\$ 705,689.19
NACD 2021 - Round 4	5/28/2021 - 6/30/2022	\$ 100,000.00	\$ 100,000.00	\$ -	\$ 12,559.65	\$ 87,440.35		\$ -
Mitchell Mine Fuel Break 2CA05282	6/10/2021 - 6/9/2024	\$ 327,700.00	\$ 294,930.00	\$ 32,770.00		\$ 1,053.89		\$ 326,646.11
RCPP	5/15/2019 - 4/1/2023	\$ 312,362.00	\$ 312,362.00	n/a		\$ 261,232.54		\$ 51,129.46
Healthy Soils - Round 1 19-0876-000-SO	1/13/2020 - 3/31/2023	\$ 59,996.28	\$ 49,996.90	\$ 9,999.38		\$ 37,844.54	\$ 12,903.00	\$ 22,151.74
Healthy Soils - Round 2 21-0540-000-SG	10/1/2021 - 10/1/2024	\$ 60,000.00	\$ 50,000.00	\$ 10,000.00		\$ 16,613.29	\$ 2,159.16	\$ 41,227.55
Misc Receivables							\$ 200.00	
AFSC Staff Time							\$ 18,244.36	
SAWQA Staff Time							\$ 4,666.20	
		<u>\$ 5,875,281.40</u>	<u>\$ 5,336,236.90</u>	<u>\$ 539,044.50</u>	<u>\$ 12,559.65</u>	<u>\$ 1,194,540.39</u>	<u>\$ 174,707.56</u>	<u>\$ 4,663,940.95</u>

\*Deferred Rev

\*Accounts Rec

SAWQA

	Amount Billed	Amount Received	Amount Due
Member Fees			

## Amador Resource Conservation District

02/13/23

## Balance Sheet

Accrual Basis

As of January 31, 2023

	<u>Jan 31, 23</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
101768 · Sac/Ama Water Quality Alliance	200,346.12
101769 · Amador RCD	<u>150,614.61</u>
Total Checking/Savings	350,960.73
Accounts Receivable	
11000 · Accounts Receivable	<u>174,707.55</u>
Total Accounts Receivable	174,707.55
Other Current Assets	
12000 · Undeposited Funds	<u>36,710.85</u>
Total Other Current Assets	<u>36,710.85</u>
Total Current Assets	<u>562,379.13</u>
<b>TOTAL ASSETS</b>	<b><u>562,379.13</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	<u>150.00</u>
Total Accounts Payable	150.00
Other Current Liabilities	
24000 · Payroll Liabilities	3,556.11
24500 · Accrued Time Off	5,222.70
25800 · Unearned or Deferred Revenue	<u>12,559.64</u>
Total Other Current Liabilities	<u>21,338.45</u>
Total Current Liabilities	<u>21,488.45</u>
Total Liabilities	21,488.45
Equity	
30000 · Opening Balance Equity	714,685.99
32000 · Retained Earnings	-48,486.39
Net Income	<u>-125,308.92</u>
Total Equity	<u>540,890.68</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>562,379.13</u></b>

## Amador Resource Conservation District Profit & Loss Budget vs. Actual

Accrual Basis

July 2022 through January 2023

	Jul '22 - Jan 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
45000 · Investments				
45030 · Interest-Savings, Short-term CD	458.22	1,000.00	(541.78)	45.8%
<b>Total 45000 · Investments</b>	458.22	1,000.00	(541.78)	45.8%
46400 · Other Types of Income				
46420 · Partnership Contracts	60,956.55	105,072.00	(44,115.45)	58.0%
<b>Total 46400 · Other Types of Income</b>	61,656.55	105,072.00	(43,415.45)	58.7%
47890 · Program Income				
47891 · Grant Income	314,047.14	827,974.00	(513,926.86)	37.9%
47894 · Admin Fee (Indirect Cost)	26,397.45	115,607.00	(89,209.55)	22.8%
<b>Total 47890 · Program Income</b>	340,444.59	943,581.00	(603,136.41)	36.1%
<b>Total Income</b>	402,559.36	1,049,653.00	(647,093.64)	38.4%
<b>Gross Profit</b>	402,559.36	1,049,653.00	(647,093.64)	38.4%
<b>Expense</b>				
50100 · Payroll Expenses				
50100-1 · Payroll Expense	128,221.12	192,807.00	(64,585.88)	66.5%
<b>Total 50100 · Payroll Expenses</b>	137,532.05	192,807.00	(55,274.95)	71.3%
51000 · Insurance				
51500 · Insurance - Liability, D and O	5,693.58	6,000.00	(306.42)	94.9%
<b>Total 51000 · Insurance</b>	5,106.56	6,000.00	(893.44)	85.1%
52000 · Memberships and Dues	2,684.36	3,000.00	(315.64)	89.5%
52200 · Office Expenses				
52200-1 · Office Equipment	769.78	2,000.00	(1,230.22)	38.5%
52200-2 · Postage, Mailing Service	232.00	200.00	32.00	116.0%
52200-3 · Printing and Copying	533.26	1,200.00	(666.74)	44.4%
52200-4 · Supplies	161.77	1,000.00	(838.23)	16.2%
52200-5 · Telephone, Telecommunications	418.03	1,200.00	(781.97)	34.8%
52200-6 · Advertising	666.00	1,500.00	(834.00)	44.4%
52200-7 · Software	414.51	3,000.00	(2,585.49)	13.8%
<b>Total 52200 · Office Expenses</b>	3,262.52	10,100.00	(6,837.48)	32.3%
52300 · Professional Services				
52321 · Auditor's Services		10,000.00	(10,000.00)	
52383 · Bookkeeping	2,160.77	4,000.00	(1,839.23)	54.0%
52300 · Professional Services - Other		5,000.00	(5,000.00)	
<b>Total 52300 · Professional Services</b>	15,593.29	19,000.00	(3,406.71)	82.1%
52800 · Special Departmental Expenses				
52800-1 · Community Garden	710.44	1,200.00	(489.56)	59.2%
52800-3 · Fair Booth		600.00	(600.00)	
52822 · Mini Grants		5,000.00	(5,000.00)	
<b>Total 52800 · Special Departmental Expen...</b>	710.44	6,800.00	(6,089.56)	10.4%
52900 · Travel and Meetings				
52905 · Travel and Transportation				
52905-1 · Mileage	676.75	3,000.00	(2,323.25)	22.6%
52905 · Travel and Transportation - Ot...	281.87	500.00	(218.13)	56.4%
<b>Total 52905 · Travel and Transportation</b>	958.62	3,500.00	(2,541.38)	27.4%
52910 · Convention and Meetings	1,321.00	2,000.00	(679.00)	66.1%
<b>Total 52900 · Travel and Meetings</b>	2,279.62	5,500.00	(3,220.38)	41.4%
54138 · Contractor Services				
54138-1 · Groundwork Contractor	50,902.13	577,270.00	(526,367.87)	8.8%
54138-2 · Professional Service Contractor	64,183.49	150,325.00	(86,141.51)	42.7%
<b>Total 54138 · Contractor Services</b>	136,750.12	727,595.00	(590,844.88)	18.8%
65100 · Other Types of Expenses	50.00	9,733.00	(9,683.00)	0.5%
<b>Total Expense</b>	314,632.59	980,535.00	(665,902.41)	32.1%
<b>Net Ordinary Income</b>	87,926.77	69,118.00	18,808.77	127.2%
<b>Other Income/Expense</b>				
Other Expense		25,000.00	(25,000.00)	
<b>Net Other Income</b>		(25,000.00)	25,000.00	
<b>Net Income</b>	<b>87,926.77</b>	<b>44,118.00</b>	<b>43,808.77</b>	<b>199.3%</b>

## Amador Resource Conservation District

## SAWQA Profit &amp; Loss

July 2022 through January 2023

	<u>Jul '22 - Jan 23</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
45000 · Investments	
45030 · Interest-Savings, Short-term CD	1,038.64
<b>Total 45000 · Investments</b>	<u>1,038.64</u>
47890 · Program Income	
47895 · SAWQA Member Fees	487.70
<b>Total 47890 · Program Income</b>	<u>487.70</u>
<b>Total Income</b>	<u>1,526.34</u>
<b>Gross Profit</b>	1,526.34
<b>Expense</b>	
51000 · Insurance	
51500 · Insurance - Liability, D and O	2,809.72
<b>Total 51000 · Insurance</b>	<u>2,809.72</u>
52200 · Office Expenses	
52200-2 · Postage, Mailing Service	76.00
52200-7 · Software	3,598.00
<b>Total 52200 · Office Expenses</b>	<u>3,674.00</u>
52300 · Professional Services	
52300-2 · Project Administration	732.55
52300-6 · Monitoring and Reporting	57,040.43
52384 · State Board Oversight	140,739.35
<b>Total 52300 · Professional Services</b>	<u>198,512.33</u>
54138 · Contractor Services	4,219.25
54200 · Partner Payments	3,622.74
<b>Total Expense</b>	<u>212,838.04</u>
<b>Net Ordinary Income</b>	<u>-211,311.70</u>
<b>Net Income</b>	<u><u>-211,311.70</u></u>



## Amador RCD

### Executive Director Report

Prepared for: February 16<sup>th</sup> 2023 Board Meeting

#### **Current Projects Updates:**

Community Chipping Program: Quarterly report submitted, seamless transition between CaFSC and CalFire funding.

Healthy Soil Program Technical Assistance Funding- Contracted with Gold Ridge RCD to provide Technical Assistance to landowner who was funded for Riparian Restoration under HSP grant funding. Initial site visit scheduled for next week. Molly and Tamryn will be participating and using as a training opportunity. Quarterly Report Submitted.

NACD 2021 & 2022: Tamryn is working with NRCS staff to become a certified conservation planning. Quarterly Report Submitted.

Forest Health Assistance Program (FHAP): The RCPP funding has been approved for a second round. This will be another \$10 million of forest health funding in the Sierra Nevada's distributed by NRCS with assistance from the RCDs. The ARCD has \$50k remaining from the last round of funding and will be using this to revitalize the FHAP. ARCD staff will accept intake forms from interested landowners and conduct initial sites visits and provide landowners with: brief property/vegetation type description, property map with suggested treatments, description of treatments. This technical assistance will be provided free of charge and the landowner will be informed of potential future funding through the NRCS.

Staff is working on updating intake form, outreach documents and creating a webpage. Staff will advertise the site visits in all three ACT counties.

Jackson Creek Forest Health Project: Held townhall meeting to discuss the project with community; 35 attendees. Developed treatment and maps for first phase of implementation that will include 170 acres of mastication and 300 acres of grazing. Staff working on Request for Proposals for Grazing and Mastication Contractor, release anticipated by 2/18/23. CALVTP Project Specific Analysis and supporting documents completed, awaiting ARCD board approval. Quarterly Report Submitted.

#### **Upcoming Funding/Projects:**

WCD Block Grant: ARCD and Calaveras County were awarded Wildlife Conservation Board funds through ARCD, see attached project summaries.

Carbon Hub (Natural & Working Lands Hub) Funding: ARCD was not awarded this funding.

Defensible Space Technical Assistance Project: Staff is working to develop a grant application to the CalFire CCI Wildfire Prevention. See attached project summary.

# Wildlife Conservation Board Projects funded through CARCD Block Grant

**Project: Carbon Farm Plan & Pollinator Habitat Implementation Block Grant**

**Lead: ARCD**

**Project Summary:**

The Amador RCD received a 5-year grant for a total of \$251,000 to implement carbon farming practices and to provide technical assistance (TA) and outreach. The focus of the grant is to implement wildlife habitat, specifically for monarchs. Eligible practices include Riparian Forest Buffer, Hedgerow, Silvopasture, and Range Planting. The funding does *not* cover Compost Application. Of the grant budget, \$150,000 is earmarked for implementation payments to landowners. The remaining part of the budget, \$101,000 is for ARCD administration, TA, outreach, and to hire consultants as needed. Amador County has three existing carbon farm plans that would be eligible for funding. The funding is not limited to these landowners, however they will receive priority. CARCD is administering the block grant and expects to receive a grant agreement next week. At that point, ARCD will be able to bill for our time, even though subaward agreements will not be signed until the end of February. CARCD is hosting a workshop at the end of February that will clarify CEQA responsibilities as it relates to project implementation.

	Preliminary Budget	BRIEF, narrative description of what is included in budget
Task 1: Project Management and Grant Administration (CARCD & RCDs)	\$30,000.00	Capacity for ARCD to administer the block grant
Task 2: Habitat installation, plant materials, vegetation management, and other carbon farm plan implementation materials	\$150,000.00	Implementation of existing carbon farm plans including but not limited to installing hedgerows, silvopasture, range planting, and riparian forest buffers.
Task 3: Monitoring, Maintenance, & Reporting	\$5,000.00	Perform site visits as needed to properties who implement projects as a result of the funding
Task 4: Technical Assistance including Planning and Design	\$25,000.00	Update existing Carbon Farm Plans as needed and add additional Carbon Farm Plans when necessary for interested landowners
Task 5: Consultation - Partners	\$1,000.00	Point Blue Conservation Science
Task 6: Outreach and Education	\$40,000.00	Host workshops/public tours of properties implementing their Carbon Farm Plans. Hire consultants to aid in outreach/education and landowner engagement when RCD capacity is limited or when further expertise is needed.
<b>TOTAL</b>	<b>\$251,000.00</b>	

**Project:** Building and Placing structures for wildlife onto rural properties in Amador, Calaveras, and Tuolumne Counties

**Lead:** Calaveras RCD

**Project Summary:** CCRCO will implement a nesting and roosting program for many California sensitive native species, focusing on bats, raptors, blue birds, owls, and wood ducks. The plan dictates that 140 wildlife structures will be placed on willing landowner properties in Amador, Calaveras, and Tuolumne Counties, while also providing for placement of 20 camera traps, of which three of them will be capable of live-streaming to each of the 3 RCD websites. Building specifications, placement, maintenance schedules, etc. will adhere to NRCS Practice 649- Wildlife Structures.

This is a joint venture between Amador, Calaveras County, and Tuolumne County RCD's, with the lead RCD being Calaveras County RCD Oftentimes, important wildlife species lack vital nesting or roosting structures to successfully utilize otherwise prime habitat conditions. The Amador-Calaveras-Tuolumne RCD coalition would use the Natural Resource Conservation (NRCS) EQIP practice 649- Structures for Wildlife and all the accompanying specifications, implementation requirements, scopes of work, design, and cost structures to build and place approximately 140 structures for wildlife. This would include: Nesting Structures for: blue birds, wood ducks, kestrels, barn owls, and numerous species of bats Roosting Structures for numerous species of raptors NRCS documents provide terrific information on all facets of design, costs, placement, maintenance, and monitoring of these structures. Providing needed habitat components for raptors and owls can reduce the need of landowners placing pesticides out to control unwanted rodents and other pests these species prey upon. Numerous species of bats in California are in decline. One of the most important limiting factors that impact bat populations is the lack of suitable nesting sites. Also in the budget is to purchase 20 camera traps to document use of placed structures. Of these, three will be capable of delivering livestreaming. The three real-time cameras will be selected periodically to capture the highest activity rates documented by the series of camera arrays. Having an opportunity for the RCD to provide live footage of nesting, resting, and feeding activities of cornerstone species will allow public viewing on each RCD website. Finding willing landowners who would appreciate such structures placed on their land will be accomplished via a public outreach program through the RCD websites and other public avenues.

<b>Building and Placing Structures for Wildlife Project Budget</b>		
Task 1: Project Management and Grant Administration (CARCD & RCDs)	\$39,600.00	600 Hours RCD; 120 hours CARCD
Task 2: Habitat installation, plant materials, vegetation management, and other carbon farm plan implementation materials	\$112,400.00	140 Wildlife Structures; including nesting boxes for wood ducks, blue birds, barn owls kestrels,, bat species and roosts and perches for raptors. Partners include UCCE, NRCS, USFWS, CDFW
Task 3: Monitoring, Maintenance, & Reporting	\$28,000.00	Seasonal maintenance of structures; monitoring via camera traps
Task 4: Technical Assistance including Planning and Design	\$15,000.00	offerings to landowners to encourage more biologic control of pests with additional structures for beneficial wildlife
Task 5: Consultation - Partners	\$0.00	NWS MOVED \$10K TO TASK 2 - Partners include UCCE, NRCS, USFWS, CDFW
Task 6: Outreach and Education	\$5,000.00	Live Web blogs of structures captured by camera traps
<b>TOTAL</b>	<b>\$200,000.00</b>	



Amador Resource Conservation District  
12200 B Airport Road, Jackson CA 95642

## **RESOLUTION 2023-02-16-01**

**Before the Board of Directors of the Amador Resource Conservation District  
Amador County, California**

**IN THE MATTER OF:** Amador Defensible Space Assistance Project; 22-WP-AEU- 47575048

### **RESOLUTION # AFSC 2023-2-16-01**

RESOLUTION OF THE AMADOR FIRE SAFE COUNCIL OF AMADOR COUNTY FOR FUNDING FROM THE FIRE PREVENTION GRANT PROGRAM AS PROVIDED THROUGH CALIFORNIA CLIMATE INVESTMENTS.

WHEREAS, the Governor of the State of California in cooperation with the California State Legislature has enacted State of California Greenhouse Gas Reduction Funding, which provides funds to the State of California and its political subdivisions for California Climate Investments, including forest health programs; and

WHEREAS, the State Department of Forestry and Fire Protection has been delegated the responsibility for the administration of the program within the State, setting up necessary procedures governing application by local agencies, non-profit organizations, and others under the program, and

WHEREAS, said procedures established by the State Department of Forestry and Fire Protection require the applicant to certify by resolution the approval of application before submission of said application to the State; and

WHEREAS, the applicant will enter into an agreement with the State of California to carry out a fire prevention project;

NOW, THEREFORE, BE IT RESOLVED that the Amador Fire Safe Council:

1. Approved the filing of an application for "California Climate Investments" Fire Prevention grant program funds; and
2. Certifies that said applicant has or will have sufficient funds to operate and maintain the project; and,
3. Certifies that funds under the jurisdiction of Amador Fire Safe Council are available to begin the project.
4. Certifies that said applicant will expend grant funds prior to March 31, 2028.
5. Appoints board treasurer, or a designee, as agent of the Amador Fire Safe Council to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the aforementioned project.

Approved and adopted the day of February, 16<sup>th</sup> 2023. I, the undersigned, hereby certify that the foregoing Resolution, number 2023-2-16-01 was duly adopted by the following roll call vote: Amador Resource Conservation District.

Ayes: \_\_\_ Noes: \_\_\_ Absent: \_\_\_

Ayes:

Noes:

Absent:

=

\_\_\_\_\_

Signature

\_\_\_\_\_

Print Name, Title

\_\_\_\_\_

Date

ATTEST:

I \_\_\_\_\_, (Executive Director) of the Amador Resource Conservation District, witness my hand on the day of February 16<sup>th</sup>, 2023.

\_\_\_\_\_

Signature

\_\_\_\_\_

Print Name, Title

\_\_\_\_\_

Date



## Proposed Project Summary

Project Name: Defensible Space Assistance

Entity: Amador Resource Conservation District

Date: February 16, 2023

Defensible Space Assistance Project - Pilot

## Defensible Space Assistance Program – Pilot

The Defensible Space Assistance Project (DSAP) will be designed to assist homeowners that need to create defensible space, and are not able to do so because of physical, economic or other barriers. This would include the removal of dead and dying trees that are a hazard to inhabited structures. It is imperative that all homeowners maintain at least 100 feet of defensible space around their homes to aid in protecting themselves and their communities from the devastation of wildfire.

The population targeted for the DSAP program is those who are not able to do this work for themselves because of physical, economic, or other barriers. For example, low-income homeowners and physically disabled or elderly individuals who are unable to pay a contractor. The property owner must be the individual to apply for the DSAP Program. Landowners will self-certify that they are a senior, disabled and/or qualify as low income.

This is a pilot project. The Project will provide a proof of concept for the Defensible Space Assistance Program in Amador County. The ARCD will work to develop general assistance to all Amador County residences. The ARCD will work to investigate expanding assistance to non-low income/senior/disabled landowners through future funding. This would investigate options such as cost-share, reimbursement and other mechanisms that could help facilitate general resident support for defensible space assistance.

### Services:

- Brush and tree trimming/thinning.
- Raking of dead leaves and pine needles.
- Chipping of removed vegetation. Chips are left onsite.
- Will **NOT** include cleaning roofs or gutters.
- Dead/Dying Hazard tree removal. Hazard trees are defined as dead/dying and within felling distance of an inhabited structure. Tree must be certified as a hazard tree to be approved for removal.
- On-site education about effective defensible space.
- Initial one-day defensible space clean up.
- Performed by professional contractors, who are bonded and insured.
- Work will only be completed in the 100-foot zone surrounding a landowner's **primary structure**.
- Defensible space clearance provided will focus on the 30-75 feet immediately surrounding the primary residence.



### Education

- Development of a 'defensible space' mobile outreach demonstration. This will show home hardening as well as new CalFire defensible space requirements. This will be used at fairs and outreach events.
- Facilitating/hosting a demonstration site/house that will be used for workshops and tours.

## General Program Set-Up

- CEQA is not required for implementation because work is within the 'Defensible Space'; this has been confirmed by CalFire staff.
- ARCD will hire a contractor on retainer.
- ARCD will develop an online database/restructure chipping database to accommodate these applications. Applications will be accepted online with ARCD staff available to assist.
- Each Community/FireWise Community would have an application period for landowners to apply for assistance. There are currently 22 FireWise Communities. By using FireWise Communities the ARCD will be able to group applicants to increase the economy of scale.
- FireWise Communities will assist in advertising the project.
- Applications are reviewed by ARCD staff.
- Contractor is forwarded applicators.
- Contractors supply photos and a bid for each application.
- Set Defensible Space Assistance Limit of ~\$4000/one day of service (not including hazard tree removal)
- Set hazard tree removal limit (~\$4000)
- ARCD staff approves the bids.
- Contractors complete the work and provide after photos.

## Low-Income

Applicants will Self Certified low-income status the income ranges will be pulled from the annual State Income Limits as defined by the Department of Housing and Community Development (HCD). These limits change depending on household members, limits are provided for 1-8 household members.

Amador County Area Median Income: \$86,600	Acutely Low	9100	10400	11700	13000	14050	15100	16100	17150
	Extremely Low	18200	20800	23400	27750	32470	37190	41910	46630
	Very Low Income	30350	34650	39000	43300	46800	50250	53700	57200
	Low Income	48550	55450	62400	69300	74850	80400	85950	91500
	<b>Median Income</b>	60600	69300	77950	<b>86600</b>	93550	100450	107400	114300
	Moderate Income	72750	83100	93500	103900	112200	120500	128850	137150

## Senior/Disability

Applicants will self-certify that they are a senior and/or unable to complete work due to a medical disability.

## Reference Programs:

- ARCD Tree Mortality Programs
- San Diego Defensible Space Assistance Program: <https://firesafesdcounty.org/dsap/>
- Tehama Conservation Fund Defensible Space Program: [www.tehama-conservation-fund.org/2020%20Programs/wildfire-defensible-space-assistance-and-community-chipping-program.html](http://www.tehama-conservation-fund.org/2020%20Programs/wildfire-defensible-space-assistance-and-community-chipping-program.html)
- El Dorado County FSC Residual Hazard Tree Removal Project
- El Dorado County Defensible Space Assistance Program: [www.edcfiresafe.org/defensible-space-assistance-program-2022/](http://www.edcfiresafe.org/defensible-space-assistance-program-2022/)
- Marin Wildfire Prevention Resident Grants: [www.marinwildfire.org/resident-info/resident-grants#](http://www.marinwildfire.org/resident-info/resident-grants#)

<b>Defensible Space Assistance - Draft Budget</b>				
	<b>Cost/Unit</b>	<b>Quantity</b>	<b>Unit</b>	<b>Total \$</b>
<b>Salaries Wages</b>				<b>\$62,300.00</b>
Executive Director (2% FTE)	65	100	hours	\$6,500.00
Project Coordinator (25% FTE)	45	1040	hours	\$46,800.00
Financial Manager (5% FTE)	45	200	hours	\$9,000.00
<b>Contractual</b>				<b>\$415,625.00</b>
Tree Removal	4000	25	Trees	\$100,000.00
Defensible Space	4000	75	landowners	\$300,000.00
Forester/Arborist	125	125	hours	\$15,625.00
<b>Supplies</b>				<b>\$5,000.00</b>
<b>Mileage</b>				<b>\$5,000.00</b>
<b>SUBTOTAL</b>				<b>\$487,925.00</b>
Indirect (10%)				\$48,792.50
<b>Total</b>				<b>\$536,717.50</b>